**Guidelines on Inoperative Accounts (10 Years & Above)/ Unclaimed Deposits**

As per DEA FUND guidelines, An Account Shall Be Classified As Inoperative Accounts (10 Years And Above) / Unclaimed Deposits If the Same Is not operated (Other Than Interest Credits And Service Charge Debits) for 10 Years And More from the Date Of Last Operation.

The Customer / Survivor / Legal Heir/Authorized Signatories, as the case may be, may lodge a claim for the unclaimed deposit to activate the account.

Customer may visit branch of CBI with all necessary KYC documents. If the customer wants to activate and continue operations in the account, the Branch will accept the specific request from the customer and reactivate the account by obtaining proper KYC.  In case of final claims and closure of account, branch will accept specific request from the customer to process accordingly.

**PROCEDURE FOR CLAIM**

Individual claim by customer-

Customer may visit CBI branch with the request letter (in the given format) and submit valid proof of identity, address & latest photograph. On verification of the same, branch will make the account operative and allow transactions in the account.

Claim by Legal Heir / Nominee

The Legal Heir / Nominee may visit CBI branch and submit the required documents. Customer would be required to comply with the claim settlement process of the Bank.

Claim by Non-Individual

The customer may submit the Claim Form on the Company’s/ Firm’s / Institution’s letterhead duly signed by the authorized signatories along with their valid identity and address proofs. The customer may also be required to submit additional documents as required by the Bank.