



### **Recruitment of Probationary Officers for 2023-24 (CRP-XII)**

Subsequent to the recruitment exam conducted by IBPS, 2058 candidates are found eligible for appointment as Probationary Officer in Junior Management Grade Scale-I in our Bank. It has now been decided by the Bank to on-board provisionally selected candidates in three batches on merit. Provisionally selected candidates are advised to report at the training colleges for joining & documents/ bio-metric/Iris verification along with medical check up and subsequent training as per the attached list along with the name of training centres and date of reporting.

The appointment of the candidates is subject to clearance of bio-metric/Iris verification, documents verification and pre-recruitment Medical fitness test.

Address of the Training colleges with name and contact number of the nodal officer at colleges is as under:

1. **Sir Sorabjee Pochkhanawala Banker's Training College (SPBTC, Mumbai), Near Cooper Hospital, JVPD Scheme, Juhu Vile Parle (West), Mumbai-400056.**

**Name: Mr.Siba Prasad Singh:-**

**Contact no. 9168123459, land line 022 -61458011, email: trainingq5@centralbank.co.in**

2. **Central Bank Officers Training College (CBOTC, Bhopal), Plot No. 51, Arera Hills Hoshangabad Road, Behind Govt Press, Bhopal – 462001, (Madhya Pradesh).**

**Name: Mr.Balvir Kumar:-**

**Contact no. 7693940048, land line 0755 – 2674056, email cmotcbpl3@centralbank.co.in**

3. **Officer Training College (CBOTC, Kolakata), Block DD, Plot, 13-18, Sector-1, Salt Lake, Bidhannagar, Near Central Park Metro Station, Kolkata – 700 064 (West Bengal).**

**Name: Mr. Krishna Madhav:-**

**Contact no. 8335980485, land line 033 – 23218548, email cm4cbotck@centralbank.co.in**

- **List of provisionally selected candidates alongwith their schedule of reporting at allotted centres is attached as annexure.**

### **IMPORTANT:**

List of Shortlisted candidates along with schedule of joining at allotted training centre is attached.

Individual appointment letters of the provisionally selected candidates are being dispatched through Speed Post at their registered addresses as furnished by IBPS. The time of reporting at respective Training Centre is **9:30 AM on the scheduled date**. Candidates are advised to download the formats attached herewith without waiting for the receipt of appointment letter and ensure to fill up the same in all respects, which are required to be submitted by them at the advised place of reporting i.e. respective Training Centre.

The candidates are advised to come fully prepared as their place of posting/on job training will be allotted from training centre with an advice to report directly to the place of posting/on job training.

Candidates are instructed to bring all their Original Documents at the time of reporting without fail for verification. It may please be noted that in absence of required certificates/ documents, candidates may not be allowed to report. Decision of the Bank in all matters pertaining to selection process shall be final and binding.

Further, appointment of the candidates belonging to Jat Community will be dealt in accordance with the judgement of Supreme Court dated 17.03.2015.

### **Formalities to be completed:**

Your appointment in the Bank will be subject to your producing the following Original certificates / documents for verification / record at the time of joining the Bank.

(FORMATS OF DOCUMENTS MENTIONED BELOW AT POINT NO. 1, 2 & 3 ARE AVAILABLE ON BANKS WEB-SITE UNDER CAREER FOLDER; ALL CANDIDATES ARE ADVISED TO DOWNLOAD THE SAME. PLEASE NOTE THAT THESE DOCUMENTS WILL NOT BE ATTACHED WITH APPOINTMENT LETTER)

1. Duly filled Recruitment Application Form (Proforma enclosed) – 2 copies.
2. Employee's Antecedent -2 copies.
3. Three character certificates as under:
  - I. From Principal/Head of the Department of the College/University last attended.
  - II. From Gazetted Officers.
  - III. From Branch manager of any Nationalised Bank/from present employer (if employed).

### **(Certificates given by relatives are not acceptable).**

4. If employed, Discharge Certificate from your present employer.
5. All original documents (SSC/HSC/Graduation/Post-Graduation Mark sheets and Certificates etc.) for its verification.
6. Experience certificates in original (if applicable). Please note that experience certificate where ever required should clearly state the field and years of experience.
7. Valid caste certificate, Cast validity certificate (wherever applicable) from the Competent Authority (as prescribed by the Government) in support of your claim of belonging to OBC/SC/ST/PWD etc.
8. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. Candidates belonging to OBC category but coming under creamy layer are not entitled to OBC reservation. They should indicate their category as General in the online application form. The candidate should possess a valid OBC certificate with a Non-creamy layer clause as per the Government of India guidelines, from time to time.

9. Duly filled Subscriber Registration form (CSSI) for generating Permanent Retirement Account Number (PRAN), under Defined Contributory Pension Scheme (DCPS).

(Note- Enclosed forms must be completed in all respects, wherever required Passport size photograph may be affixed. Names and addresses of the Police Head Quarters and Local Police Station may be furnished correctly and should be complete, so that the verification process is completed expeditiously and without any hitch).

**Please do not send the acknowledged copy of the appointment letter through post. It should be personally handed over to Bank Officials at the time of reporting at the advised place.**

Candidates are required to report at centres along with 4 passport size colour photographs, original documents and two sets of self-attested xerox copies of the documents as enumerated in notification. In addition, original Aadhar card, PAN Card and 10th Pass Certificate are also to be produced with self-attested xerox copies at the time of document verification for KYC purpose.

It is reiterated that selection of the candidates is PROVISIONAL and subject to their being declared medically fit & document / biometric verification/KYC details being found satisfactory as per the requirements of the Bank. Candidates have to report strictly as per the date of reporting informed in this notification.

Since probationary officers have to undergo uniform training schedule as per the policy of the Bank guided by regulators, no extension in date of reporting shall be allowed.

**Candidates are advised to regularly visit the Bank's website for updates/ notices/ instructions.**

**Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates**

Sd/-

GENERAL MANAGER-HCM

DATE: - 10.05.2023