

**Employee Undertaking cum Declaration – New Hires**

**(To BE NOTARISED AND SUBMITTED AT THE TIME OF REPORTING)**

- (1) I, hereby undertake that, I fulfil all the Bank's eligibility criteria for the post of \_\_\_\_\_, I am joining in continuation to the appointment letter dated \_\_\_\_\_ received from Central Bank of India as per the recruitment notification published by Bank and I hold all the relevant certificates/documents in original and I hereby affirm that all the certificates produced by me are genuine.
- (2) I hereby understand that I have been recruited as an Officer and I am liable to serve as per the requirement of Bank in any part of the country for which I will not have any objection to my posting and I will not request for any changes in the decision of the Bank with regard to my placement.
- (3) I hereby undertake that I will not be involved in posting any derogatory remarks against Bank in any social media platforms, neither I will forward/show such type of remarks over any platform.
- (4) Further, I undertake that I am not suffering from any sort of psychiatric illness or any other illness or any other legal infirmities which I have not declared before the Bank in Medical Declaration form. It is certified that all medical history has been declared in Medical Declaration form.
- (5) I hereby undertake that all the declarations made by me are correct in this Undertaking cum Declaration form and all certificates submitted by me are genuine. There are no hidden facts in the declarations and submissions, submitted by me. I understand that In case, if it is found that any of the information/submissions submitted by me in whole or in part are found to be incorrect/false/fake, then my services in the Bank shall be terminated with immediate effect from the date of detection.
- (6) I hereby further affirm that I will not do any act which is prejudicial to the interest of the Bank and also undertake that my endeavour will be to protect the best interest of my institution.

(7) I hereby undertake to act according to Central Bank of India- Officers Service Regulations, 1979 (OSR) and Central Bank of India- Officer Employees (Conduct) Regulations, 1979 as amended time to time.

(8) I hereby undertake that I will not take any external interference/ influence for any of my personal matter with the Bank and will strictly adhere to the procedure laid down in the Internal Policy issued by Bank time to time, to resolve such matters.

(9) I undertake to show solidarity and empathy with all my Centralites and thereby will attempt for up keeping a healthy environment and good work culture which will be most beneficial to the institution.

I hereby agree to abide by the terms and hereby declare that I will faithfully, truly and honestly adhere to the above terms

**Name** :- \_\_\_\_\_

**Signature of Candidate:-** \_\_\_\_\_

**Place** :- \_\_\_\_\_

**Date** :- \_\_\_\_\_

**Employee number** :- \_\_\_\_\_

**Employee Undertaking cum Declaration – New Hires**  
**(TO BE SUBMITTED AT THE TIME OF REPORTING)**

- (1) I, Mr./Ms. \_\_\_\_\_ acknowledge that I have read the Bank's Code of Ethics, Business Conduct and Conflict of Interest Policy and understand my obligations as an employee to comply with the principles and policies outlined therein, including any amendments made by the Bank from time to time. I hereby undertake and confirm to abide by the same. Copy of which is provided to me by Training Centres.
- (2) I am fully aware that the Bank has a "Zero Tolerance" policy for violation of the Code of Ethics, Business Conduct and Conflict of Interest Policy and if any of my actions do not meet the provisions of the Code, appropriate action commensurate with the nature and pervasiveness of the violation will be taken against me.
- (3) I confirm that no Disciplinary Action was initiated / punishment inflicted upon me by my previous employer/ organisation, if any. Further my services were not terminated due to any wrong doing/ disciplinary action in the previous organisation where I was employed.
- (4) I hereby undertake to act according to Central Bank of India- Officers Service Regulations, 1979 (OSR) and Central Bank of India- Officer Employees (Conduct) Regulations, 1979 as amended time to time.
- (5) I hereby undertake that I will not take any external interference/ influence for any of my personal matter with the Bank and will strictly adhere to the procedure laid down in the Internal Policy issued by Bank time to time, to resolve such matters.

I hereby agree to abide by the terms and hereby declare that I will faithfully , truly and honestly adhere to the above terms

**Name** :- \_\_\_\_\_

**Signature of Candidate:-** \_\_\_\_\_

**Place** :- \_\_\_\_\_

**Date** :- \_\_\_\_\_

**Employee number** :- \_\_\_\_\_

