



REGIONAL OFFICE: AKOLA

For the Post of Attender at R-Seti Akola
On Annual contract basis

Last date of Receipt of application at Regional Office:
13 June 2022

Date of Interview: It will be decided after receipt of applications.

The details of recruitment guidelines & eligibility criteria of Attender at R-Seti Akola as given below:



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1. AGE, QUALIFICATION & EXPERIENCE:

Name of the Post	Age	Qualification	Experience/ other Eligibility criteria
1) Attender	Between 18 years to 35 years as on the last date of the receipt of the application with sound Health	Shall be 8th standard passed	Should be resident of the same State, preferably same or nearby district/residing at the head quarter of RSETI centre.

2. CONTRACT PERIOD:

The candidate shall be appointed on Contract basis for a period of one year. Renewal of contract may be considered at the sole discretion of Society/Trust and subject to satisfactory performance.

No person employed elsewhere will be allowed to work on instant advertised post after being selected for the contractual engagement.

3. CONTRACT AMOUNT:

For Attender: The contract amount shall be fixed at **Rs.8000/-** per month with provision of 10% increase annually.

No other allowance/benefit/payment/facility will be admissible.

4. LEAVE:

The candidates shall be entitled for 15 days leave per year with maximum of 02 days per month.

5. JOB PROFILE:

For Attender: Attender will perform the duties as substaff under and as per the direction / instructions given by in-charge, Cent R-Seti centers.



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6. SELECTION PROCEDURE:

The eligible candidates will be called for personal interview and the decision of the Society/Trust in this regard shall be final.

7. SUBMISSION OF APPLICATION:

Eligible candidates have to submit their applications in the given format (Annexure-IV). **Last date for receipt of application is 13th June 2022.** No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected.

Address the application, super scribing “**Application for the post of Faculty or Attender at R-Seti – Akola on Annual contract Basis**” to ‘**Regional Manager, Central Bank of India, Regional Office, Adarsh Colony, Mangesh Managal Karyalaya, Akola-444004**

8. APPLICATION FEE:

There is no application fee prescribed.

9. GENERAL INSTRUCTIONS:

- A) While applying for the post, the applicant should ensure that he/ she fulfill the eligibility criteria and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material fact (s), his/ her candidature will automatically stand cancelled. If any of the above shortcoming(s) is/ are detected even after engagement, his/ her contractual engagement is liable to be terminated without any notice.
- B) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management of Society/ Trust. The Management of Society/ Trust reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.
- C) Mere admission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/ her right to be called for interview.

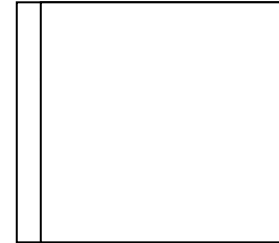


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ANNEXURE-IV

**APPLICATION FOR THE POST OF ATTENDER / SUBSTAFF AT R-SETI AKOLA
ON CONTRACTUAL BASIS**

To
The Regional Manager/ Co-Chairman, LAC
Central Bank of India,
Akola.



With reference to your advertisement on Bank's Website dated _____
I, _____ submit my application for the post of
Attender in prescribed format as under:

1.	Name (In Full)	:	
2.	Address For Correspondence	:	
3.	If Person With Disability:		
	Type Of Disability	:	
	Percentage Of Disability	:	
4.	Date Of Birth (As Per School Leaving Certificate)	:	
	Age In Completed Years As On 30/09/2021	:	
5.	Contact Details:		
	Mobile No.	:	
	Landline No.	:	
	E-Mail ID	:	
6.	Gender	:	
7.	Nationality	:	
8.	Religion	:	
9.	Marital Status	:	
10.	Father's/ Husband's Name	:	



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11. Permanent Address:	:	
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12. EDUCATIONAL QUALIFICATION:

Qualification	Name of the School with complete address	Year of Passing	Marks (Rank if any)
Standard 8th			
Others Qualification			
Qualification in Computer (if any)			

Note: Please attach copy of certificate **duly attested by self or any Gazetted officer.**

13. <u>Details of Present Employment</u>		
(a) Organization	:	
(b) Full Address	:	
(c) Position	:	
(d) Reporting to	:	
(e) Salary / Compensation Presently drawn	:	

14. Name & Address of two references:		
(1)		(2)



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DECLARATION:

I hereby declare that the particulars furnished above are true and correct to the best of knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/ appointment for the said post is liable to be cancelled/ terminated at any stage and if appointed, my service are liable to be terminated.

I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and/ or out of said advertisement can be instituted by me only at Mumbai and Courts/ Tribunals/ Forums at Mumbai and undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Bank's website dated _____.

(Signature of applicant)

Place: _____

Date: _____

Enclosures:

- 1.Copy of Educational certificates
- 2.Copy of Computer Certificates (if any)
- 3.Identity card (Adhar card/pan card, etc)
- 4.Address details (Adhar card, etc)
- 5.Experience Certificate (if Any)