

***Central Bank of India***

Regional Office, Gandhinagar

Add: 9th floor, Lal Darwaza Building, Ahmedabad.

**Tender**

**PRICE BID**

**(To be kept in envelope -2)**

NAME OF THE WORK: **SUPPLY OF BANK’S STATIONERY FOR GANDHINAGAR REGIONAL OFFICE**

**सेंट्रल बैंक ऑफ इंडिया रीजनल ऑफिस गांधीनगर ललदारवाजा अहमदाबाद भवन पर लेखन सामग्री के आपूर्ति के लिए टू बिड सिस्टम मे मदवार मुहरबंद टेंडर आमंत्रित है.**

**Address of Regional Office: Central Bank of India, Regional office, Gandhinagar, 9th floor, Central Bank building Laldarwaja Ahmedabad-**

Regional Head

REGIONAL OFFICE

gandhinagar

Mail ID- gadganaro@centralbank.co.in

Telephone no.-

DETAILSOF OUR IEM:

NAME: Shri  Trivikram Nath Tiwari

MAIL ID: trivikramnt@yahoo.co.in

NAME: Shri Jagdip Narayan Singh

MAIL ID: [Jagadipsingh@yahoo.com](mailto:Jagadipsingh@yahoo.com)

Contact no. 011-61515609, 9978405930

**CENTRAL BANK OF INDIA**

**REGIONAL OFFICE, GANDHINAGAR**

9th floor Lal Darwaza Building, Ahmedabad

**TENDER DOCUMENT**

**(Financial bid)**

**SUPPLY OF BANK’S STATIONERY GANDHINAGAR REGIONAL OFFICE**

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| **फॉर्म नं. Form No** | प्रपत्रों/रजिस्टरों का नाम  **Name of Forms/Registers** | **मद**  **Particulars** | **संख्या**  **Quantity** | **Rate Rs.(Inclusive, other taxes, transportation without GST** |
| आरडीएस-4  RDS-4 | आरडीएस बंद अनुरोध  RDS close request | 1x100 70 gsm7 1/2x4 1/2 Khana white 100 nos pkt | 200 पेड्स  200pads |  |
| एफ़/7  F/7 | सी/डी चेक बुक अनुरोध  C/D Cheque Book Request | 1x100 4 1/2x5 ½ one site ptg 70gsm Khanna white 100 nos pkt | 500 पेड्स  500pads |  |
|  | एसडीवी नमूना कार्ड  SDV Specimen card | 200 gsm white as per specimen 1x100 8.5 x5.5100 nos pkt | 300 पेड्स  300 pads |  |
| एफ़/45  F/45 | डीडी आवेदन एवं वाउचर फॉर्म  DD Application cum Voucher form | 1x100 11 1/2x 6 ABC green 70 gsm Perforation Both side ptg. 100 nos pkt | 500 पेड्स  500Pads |  |
| एफ़/73  F/73 | स्टॉक स्टेटमेंट  Stock Statement | 1x100 13x8 ABC White 70gsm one site 100 nos pkt | 100 पेड्स  100pads |  |
| एफ़/171  F/171 | कॉन्ट्रा वाउचर  Contra Voucher | 1x100 9x5 ½ pink 70 gsm 100 nos pkt | 5000 पेड्स  5000 pads |  |
| एफ़/207  F/207 | करेंसी कवर स्लिप केवल जारी करने योग्य  Currency cover slip issuable only | 1x100 2.3x7.5 pink ABC 7 KG 100 nos pkt | 5000 पेड्स  5000 pads |  |
| एफ़/212  F/212 | चालु-बचत खाता नमूना कार्ड  CD.HSS A/C Specimen Card | 1x100 4x6 J.K White card both side print | 500 पेड्स  500pads |  |
| एफ़/291  F/291 | खुदरा नकद वाउचर  Petty cash Voucher | 4x7 70 gsm white 1x100  100 nos pkt | 100 पेड्स  100pads |  |
| एफ़/310  F/310 | बचत खाता चेक बुक जारी करना  Issue of cheque book saving | 7x4 70 gsm white 1x100 | 1000 पेड्स  1000pads |  |
| एफ़/435  F/435 | प्रतिपत्र के साथ नामे वाउचर  Debit voucher with advice | 5. 1/2x8. ½ white and pink advice 70 gsm as per specimen 1x50 set100 nos pkt | 50 पेड्स  50 pads |  |
| एफ़/451  F/451 | प्रतिपत्र के साथ जमा वाउचर  Credit Voucher with Advice | 5. 1/2x8. ½ white and green advice as per specimen 1x50 set 70 gsm  100 nos pkt | 50 पेड्स  50 Pad |  |
| एफ़/1262  F/1262 | निकासी फॉर्म  Withdrawal form | 1x100 6.25\*2.75 pink 90 gsm  100 nos pkt | 5000 पेड्स  5000pads |  |
| एफ़/2246  F/2246 | जमा भुगतान पर्ची  Deposit Paying slip (Term Deposit form) | 1x100 4 1/2x10 single side print 70 gsm with perforation as per specimen Blue paper  100 nos pkt | 500 पेड्स  500Pads |  |
|  | वाउचर रैपर  Voucher Wrapper | 130 gsm star craft cover as per specimen 100 nos pak | 100,000 |  |
|  | फॉर्म नंबर 15-जी  Form No15 -G | White Legal Paper 70 gsm100 nos pkt | 200 पेड्स  200pads |  |
|  | फॉर्म नंबर 15-एच  Form No 15 –H | White Legal paper 70 gsm  100 nos pkt | 200 पेड्स  200pads |  |
|  | डेबिट कार्ड के लिए आवेदन पत्र  Application form for debit card | 70 gsm white legal 100 nos pkt | 500 पेड्स  500pads |  |
| डीए-1  DA-1 | नामांकन फॉर्म जमा  Nomination Form Deposit | 50X1 Legal 70gsm balapur ledger  100 nos pkt | 100 पेड्स  100pads |  |
| रजिस्टर  Register | जी.सी. किताब (लंबी किताब)  G.C. Book (Teller Book) | 1X400 Both side with no 8.5 x6.5 ballapur ledger 10.4 kg  100 nos pkt | 100bk |  |
| रजिस्टर  Register | वन क्वायर बुक  One Quire Book | As per specimen | 200bk |  |
| रजिस्टर  Register | टू क्वायर बुक  Two Quire Book | As per specimen | 200bk |  |
|  | आवेदन चैनल वितरण  Application Delivery channel. | 100x1 70 gsm legal paper white.13x8 white  100 nos pkt | 500 पेड्स  500pads |  |
|  | खाता खोलने का रजिस्टर  A.C Opening Register | 8”.25x13”.50 70 gsm Ballarpur Ledger with numbering total 100 page As per specimen | 55 nos |  |
|  | चेक बुक इश्यू रजिस्टर  Cheque Book Issue Register | As per specimen14”.75 x9”.75, 150page Ballarpur ledger with numbering. | 55 nos |  |
|  | मीटिंग पैड  Meeting Pad | 8.5”x5.5” white 70 gsm 10page with embossed bank logo in all page and with Pakka board binding with staple 15 pages | 100 पेड्स  100 pad |  |
|  | दैनिक कैश रजिस्टर  Daily Cash Register | 70 gsm Bellarpur Ledger,8”.25x13” with Numbering 300page As per Specimen | 100nos |  |
|  | आरटीजीएस/एनईएफटी के लिए आवेदन  Appli for RTGS/NEFT | 80 gsm 100x1 A4 size as per specimen white paper  100 nos pkt | 200 पेड्स  200 pad |  |
| उपस्थिति पंजी  Muster sheet | | 1x6 page Ballapur Ledger 10.4 KG Both | 1000 nos |  |
| Deposit Cover print in two colour | | Size 10”x7” | 25000nos |  |
| जमा भुगतान पर्ची  Deposit Paying slip for Cash | | 1x10,11x4 ½ ABC White (80 gsm)side ptg perforation per book 10 Sheet (Without counter slip) | 100000 bk |  |
| जमा भुगतान पर्ची  Deposit Paying slip for Cheque | | 1x10,11x4 ½ ABC White (80 gsm) one side ptg perforation per book 10 Sheet (with counter slip) | 10000 bk |  |

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|  | बहुउद्देश्यीय अनुरोध फॉर्म  Multipurpose request form | 1 x 100 8.5x11 both side ptg 80 GSM white paper  100 nos pkt | 500 पेड्स  500 Pads | |  |  |
| एफ/184  F/184 | डेबिट वाउचर  Debit Voucher | 1X100, 7 ½ X4 ½ one side ptg.ABC White 70GSM  100 nos pkt | 1000 पेड्स  1000 pads | |  |  |
|  | आरबी/सीएच-8  RB/CH – 8 | 1x100 7x2 Vaper for non-issuable notes (white)  100 nos pkt | 1000 पेड्स  1000 pads | |  |  |
|  | कार्यालय फ़ाइल  Office File | Sirpur 56 LBS (Ratli)20ng per pkt | 3600 ngs | |  |  |
| एफ/188  F/188 | साख रसीद  Credit voucher | 1x100 7 ½ x4 ½ one side ptg ABC /Khanna Green 70 GSM  100 nos pkt | 200 पेड्स  200Pads | |  |  |
|  | शाखाओं के लिए क्राफ्ट कवर  Craft Cover for Branches | 9x4 Mysore craft 80GSM (BM) 100x1 | 10000NG | |  |  |
|  | शाखाओं के लिए क्राफ्ट कवर Craft cover for Branches | 9x4 Mysore craft 80GSM (Party) 100x1 | 10000NG | |  |  |
|  | शाखाओं के लिए क्राफ्ट कवर Craft Cover for Branches | 12x5 Mysore craft 80GSM (BM) 100x1 | 10000 NG | |  |  |
|  | शाखाओं के लिए क्राफ्ट कवर  Craft Cover for Branches | 12X5 Mysore craft 80GSM (Party)100x1 | 10000NG | |  |  |
|  | कपड़ा कवर  Cloth Cover | 10 x 8 Ballarpur ledger inner side cloth (BM) | 5000NG | |  |  |
|  | कपड़ा कवर  Cloth Cover | 10x8 Ballarpur ledger inner side cloth (Party) | 5000NG | |  |  |
|  | कपड़ा कवर  Cloth Cover | 15x11 Ballarpur ledger inner side cloth (BM) | 5000 NG | |  |  |
|  | कपड़ा कवर  Cloth Cover | 15X11 Ballarpur ledger inner side cloth (Party) | 5000 NG | |  |  |
|  | ए/सी ओपनिंग फॉर्म  A/C Opening forms (for personal customer) | 80 gsm Four colour 4 pages both site (2 sheet=4 pages)  print as per specimen (Three Language) | 50000 no’s | |  |  |
|  | ए/सी ओपनिंग फॉर्म  A/C Opening forms (for Non-Personal Customer) | 80 gsm Four colour 4 pages both site (2 sheet=4 pages)  print as per specimen (Three Language) | 50000 no’s | |  |  |
|  | सीआईएफ  CIF (for Personal customer) | (multi colour both 2 Pages side print 80gsm (1 Sheet =2 pages) (Three Language) | 50000 no’s | |  |  |
|  | सीआईएफ  CIF (for Non-personal Customer) | (multi colour both 2 Pages side print 80gsm (1 Sheet =2 pages) (Three Language) | 50000 no’s | |  |  |
|  | पत्र प्रेषण रजिस्टर  Dispatch register | 15x10 80gsm ledger paper 400numbering (200pages) canvas Binding | 50 no’s | |  |  |
|  | लॉकर परिचालन रजिस्टर  Locker operating Register | 8.5x13.5 80gsm ledger paper 150 number (pages) canvas Binding | 50 no’s | |  |  |
|  | पीएमजेडीवाई खाता/PMJDY Account Opening form | 70 gsm 100x1 A4 size as per specimen white paper, 100 nos pkt | 100 PAD | |  |  |
|  | PMSBY FORM | 70gsm 100x1 A4 size as per specimen white paper, 100 nos pkt | 100 PAD | |  |  |
|  | PMJJY FORM | 70gsm 100x1 A4 size as per specimen white paper, 100 nos pkt | 100 PAD | |  |  |
| **Extra**  **1 Sheet single side (4 Color Printing)** | | | 25000 Sheet | |  | |
| **1 Sheet Double Side (4 color Printing)** | | | | 25000 Sheet |  | |

* **All above paper Brightness approx. 80 % and Plus**

**Signature of Contractor & Seal.**