

REGIONAL OFFICE: ETAWAH

NOTICE INVITING TENDER FOR EMPANELMENT OF ELECTRICAL AUDITOR

Sealed Tenders are invited by Central Bank of India, Regional Office ETAWAH, for carrying out Electrical audit of its Branches & offices under Regional Office Etawah in a single envelope System meeting the Under-noted eligibility criteria for carrying out the work specified in the tender document In accordance with the Bank's general conditions of contract, special terms & conditions of Contract & Particular terms & conditions of Contract, Standard specifications, extent of work, Special instructions to bidders as appended on subsequent pages & Annexures.

Central Bank of India, Regional Office ETAWAH invites applications from reputed firms, satisfying the eligibility norms stipulated herein this tender document, for carrying out the electrical audit work at all the Branch offices/Onsite ATMs/Regional Office/Currency Chest /and other offices under Regional Office ETAWAH.

Description of Work	Carrying out Electrical Audit work at various offices.
Place of work	Branches, ATMs and other offices under ETAWAH Regional Office.
Cost of work	To be quoted as per the bid format
Tender Money Deposit	Payment of Rs.3000/- to be made in the form of Demand Draft payable in the name of "Central Bank of India, Regional Office ETAWAH"
Tender Publish Date	12.12.2024
Last date for Submission of Bids	03.01.2025 by 05:00 pm
Date of Opening of Bids	04.01.2025 at 03.30 hrs
Contact person name	Mr. Urmila Gupta , Asst Manager - BSD Mr. Umashanker Yadav, Chief Manager -BSD Mr. Rajan Agarwal, Security Officer, AGRA
Contact number	8445977098,8303714101,890323024 I
Place of submission of Bids & opening of bids	Regional Head, Central Bank of India, Regional Office, 125 Civil Lines Near Balram Singh Chauraha Etawah Up-206001
E-mail id for correspondence	gadetafro@centralbank.co.in


Regional Head
Regional Office - Etawah



REGIONAL OFFICE: ETAWAH

Invitation for Tender / Bids (Electrical Audit) - Terms & conditions

1. Central bank Of India, Regional Office, Etawah invites sealed tenders / Bids from eligible Electrical Consultants / firms for Electrical Audit of Branches, ATMs & other Offices under RO Etawah.

Interested eligible Bidders may submit their response to this tender document at our office located at, Regional Office, 125 Civil Lines Near Balram Singh Chauraha Etawah Up-2060012. Before last date for submission of tender documents as mentioned in this tender document.

3. The response to the Tender document is to be submitted in sealed single envelope, as per the formats given in this tender document superscripting Bid for the Electrical Audit.

4. Central Bank of India reserves the right to accept or reject in part or full any or all the offers without assigning any reasons there for at any stage of tender.

5. Date of opening of bids will be on 04 Jan 2025 at 3'30 hrs.

6. The bids submitted late on account of any reasons, whatsoever, will not be entertained.

7. Tender document is non-transferable and the selected final bidder shall be executing the work order through their authorized employees only and cannot be given as sub-contract.

8. Rates should be quoted both in words and numbers in the bids. No alterations in these figures / words are expected. In case of any alterations / strike off, the amount mentioned in the words shall prevail. All the corrections are to be initialled by authorized signatory of the firm.

9. All the supporting documents submitted along with the tender document are to be signed by the authorized signatory.

10. Bank may negotiate with the L-1 price bidder for further reduction of rate quoted by bidder.

11. Any additions or a deletion in the list of branches/offices is as per the discretion of the Bank.

12. In case of any ambiguity or doubt as to meaning of any of the tender clauses / conditions or, if any further information is required, the matter should immediately be referred to Regional Head, Central Bank of India, Regional Office ETAWAH.

13. An amount of Rs.3000.00 shall be deposited in the form of Demand Draft issued in the name of "Central Bank of India , Regional office Etawah", payable at ETAWAH ,not issued before the date of publication of this tender document. This Demand Draft is to be enclosed along with bid



in an independent envelope. Failure to submit the amount by the bidder shall make the document offered by Bidder as invalid.

14. This amount will not be refundable.

15. It is the responsibility of the bidder to ensure that their firm participating in the bidding process meets all the eligibility criteria stipulated by the Bank and necessary documents are enclosed wherever required. During the course of evaluation of bids. If Bank requires any documentary evidence require for evaluation the same shall be intimated and bidder is expected to submit within reasonable time period. In case the documentary evidence could not be submitted within stipulated time period, Bank may discard the proposal submitted by the Bidder. All participating Bidders are requested to check the documents wherever required and be included in the technical bid at the initial stage itself.

Eligibility criteria of the bidder:

The bidder / consultant / firm / company have to fulfil following criteria:-

- a) Preferably Proper infrastructure/ office in ETAWAH or at any other location within 300 kilometre from Etawah.
- b) The bidder should have Degree/Diploma in Electrical Engineering.
- c) Contractor/bidder should have 3-5 years of experience in conduction of Electrical Safety Audit of any Govt. bodies/PSU/Bank etc. (supporting documents annexed in bid).
- d) Bidders are required to submit their full bio-data giving details in the enclosed Performa about their organization, experience, technical personnel in their organization, pan card, Aadhaar card, address proof, competence etc.
- e) The bidder should submit the copy of registration of the firm.

The bidder should have valid sale tax / TIN number / GST number whichever is applicable. The details of employees deputed to Branches should carry ID proof during visit to Branches/offices along with copy of the work order.

f) Preference will be given to the vendors who have done the electrical audit of Central Bank earlier.

g) All relevant precautions are to be taken by the bidder / electrical auditor while executing the audit work at all locations. The bidder shall be responsible for all injuries to the work or workmen, to persons, animals or things and for all damages to the structural and /or decorative part of property which may arise from the operations or negligence of their employees.

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Annexure - Compliance of terms and conditions-in Technical Bid

I / we have read and understood the instructions and the terms and conditions Contained in the tender Document.

I do hereby declare that the information furnished in the response to tender document - and other supplementary sheets is correct to the best of my / our knowledge and belief. In case of selection of my / our bid for Electrical Audit work, we shall be carrying out the electrical audit work in accordance with the terms and conditions thereof.

Signature of Authorized Signatory:

Name of Authorized Signatory:

Designation:

Address of firm:

Place:

Date:

TECHNICAL BID

Basic Information about the Firm / Organization:

So. No.	Details	Details	Documents Enclosed?
1	Name of the firm / Company Along with Address		
2	Contact Details 1. Name of person 2. Mobile no : 3. Email Id 4. ID & Address details : 5. GST no. (if any)		
3	Date and year of establishment (Enclose relevant documents)		
4	Type of organization (Sole proprietor / partnership / private ltd/ co-operative body etc)		
5	Details of registration (Documentary evidence to be enclosed)		
6	Details of electrical audit work order's with Govt. / PSU / Nationalized Banks etc. (Documentary evidence to be enclosed)		
7	Financial Details of the firm (enclose documentary evidence)		
8	No. of years of experience in electrical audit works (Certificate to be enclosed)		
9	Name of electrical auditors / engineer/ inspector (full details along with qualifications) (enclose documents and KYC documents)		
10	Whether electrical auditor / engineer inspector having valid BEE certification (enclose certificate)		
11	Income tax PAN number		
12	GST number 13. (if any)		
13	Whether any of the engineer /electrical auditor Is having EA Registration from Bureau of Energy Efficiency If enclose evidence.		

(Signature of Bidder with Seal of Firm)

Date:-

Place:-

Annexure -Commercial Bid/Financial Bid

To
Regional Manager,
Central Bank of India,
Regional Office,
125 Civil Lines Near Balram Singh Chauraha
Etawah Up-206001

Reg: Commercial Bid for Electrical Audit

With reference to tender document for electrical audit for various branches / offices and ATMs located under Etawah Region, we are pleased to offer our best quote for Carrying out the work as mentioned in scope of work.

We confirm that the electrical audit reports shall be submitted to concerned branches / Office in prescribed formats as per the scope of work.

So. No.	Description of work	Rate (Rs.)	GST & other applicable taxes	Total amount (Rs.)
<u>1.</u>	Electrical Audit of Branches/ Offices / ATMs under Etawah Regional Office and as per the details mentioned in the tender notification. The rate shall include labour cost, travelling, equipment handling etc.			
TOTAL: Rupees.....Only.				

We understand that in case of difference of amount mentioned in words and numbers, the value mentioned in words shall prevail to decide on the L- I Bidder.

All terms and conditions mentioned in the tender document are acceptable to us and shall be binding on us.

(Signature of Bidder with Seal of Firm)

Date:-

Place:-