



**सेन्ट्रल बैंक ऑफ इंडिया**  
**Central Bank of India**

1911 से आपके लिए 'केब्रित' "CENTRAL" TO YOU SINCE 1911

**OPEN TENDER**

**FOR INATALLATION OF FIRE FIGHTING/SAFETY EQUIPMENTS IN BANK'S BUILDING (SCO58-59 SECTOR 17B) AS PER CHANDIGARH MUNICIPAL CORPORATION NOTICE**

**Tender Documents availability: 26/12/ 2024**

**Last date of Tender Submission: 16/01/2025 till 1500 hrs.**

**Date of opening of technical bids of tender is 1530 hrs. on 16/01/2025**

**Cost of Tender Documents: Rs. 2000.00 payable by DD**

**EMD: Rs.20 000.00 payable by DD (Exemption will be given as per government guidelines)**

Name of the Applicant/Firm: \_\_\_\_\_

Address: \_\_\_\_\_

TENDER Cost DD's Details: \_\_\_\_\_

Tender EMD DD details: \_\_\_\_\_

## SCHEDULE OF EVENTS:

Tender Bid Document Availability	Bidding document can be downloaded from Bank's website from <b>26/12/2024</b> or can be obtained from Security department Zonal office Chandigarh
Last date of submission of bids	<b>16/01/2025 till 1500 hrs.</b> <b>Bids submitted after the deadline will not be entertained.</b>
Opening of Technical Bids	<b>16/01/2025 at 1530 hrs.</b> Authorized representatives of Bidders to remain present during opening of the Technical Bids. However Bids would be opened even in the absence of any or all of the Bidders representatives if they fail to depute any of their representatives on the given date and time.
Contact Details	8077945602
Address for Communication and submission of bid.	Security officer, sco58-59 chandigarh-160017.
All correspondence relating to this tender should be sent to following email ids	smsecuritychanzo@centralbank.co.in
Cost of the tender Bid document (Non -refundable)	INR 2000.00/- (INR Two thousand only)

## IMPORTANT DEFINITIONS

TERMS	DEFINITIONS
BANK	Means Central Bank of India
ZO	Zonal Office, Chandigarh
RO	Chandigarh
TENDER	Request for Quotation/Tender
Vendor	Participating Company/Firm/Manufacturer/Authorized dealer
OEM	Original Equipment Manufacturer
Tender	Tender, Bid Documents
Bidder	A Firm/Company/OEM/Authorized Dealer participating in TENDER

## NOTICE INVITING TENDER

RATE CONTRACT FOR INSTALLATION OF FIRE FIGHTING/SAFETY EQUIPMENTS IN BANK'S BUILDING (SCO58-59 SECTOR 17B) AS PER CHANDIGARH MUNICIPAL CORPORATION NOTICE

### INTRODUCTION

1. Central bank of India is inviting bids for fire safety working in its Zonal office Chandigarh Building.

### ELIGIBILITY CRITERIA

2. The eligibility criteria for work are given below and only those agencies that fulfill the following criteria are eligible to bid.
  - a. The prospective Vendor should be a registered company/firm and must be in business for 3 years.
  - b. The vendor must have his own registered office with adequate technical manpower and material in UT Chandigarh.
  - c. The vendor must have minimum annual turnover of Rs 50.00 lacks for last three years and should be in profit. (Relevant copies of Balance Sheets and IT return to be submitted).
  - d. **The vendors must have completed at least one fire safety works in 2024 in any of PSUs/PSBs/Govt in Chandigarh. Certificate must be attached.**
  - e. The Vendors should have valid PAN, GST registration number etc. allotted by competent authorities.
  - f. The Vendors should have requisite trade/manufacturing/factory license from appropriate authority (BIS) wherever applicable.
  - g. **Successful execution of minimum one work of Rs. 7.5 lakhs or two works of 5.5 lakh or 03 works of 3.75 lakh must have been completed by the vendor in last 03 years. All figures are excluding GST.**

#### **Nature and scope of work:**

- Vendor will complete the installation of firefighting and safety equipments work in the building as per notice of fire department of Chandigarh. Copy is attached.

#### **APPLICATION FORM:**

- 3 The application form to be filled and submitted as per Annexure I (Bidder Profile) and Annexure II (cover letter). The tender notice should be signed on each and every page with official seal and enclosed along with the Application Documents. Bidders must enclose Draft for amount Rs. 2000/- (Rs Twelve Hundred only) in favors of "Central Bank of India, payable at Chandigarh towards cost of Application Documents (Non-refundable). Applications without application fee of Rs. 2000/-(Nonrefundable) shall summarily be rejected.

#### **Tender procedure:**

- 4 The selection of Bidders for installation of fire safety equipments shall be done in two bid format and will be submitted in two separate envelopes.

#### **PHASE I - TECHNICAL BID:**

Technical bid will includes following documents:

- Experience certificate.
- GST/ITR certificate.
- Shop establishment certificate.
- Audited balance sheet of last three years.
- Work order copies received from different clients.
- Certificate of work completion in Chandigarh.
- Declaration of sating that firm is not blacklisted by any PSU/PSBs or government department.

#### **PHASE II - FINANCIAL BID:**

- i) Financial bid shall be submitted in a separate sealed envelope. It should be super scribed in bold "**Financial Bid for installation of firefighting/safety equipments**".
  - ii) Financial bids of only technically qualified bidders will be opened. Bank's evaluation of the financial bids will take into account the status of compliance of terms and conditions as per Bank's criteria.
  - iii) The Financial Bid should contain all relevant rates and charges (Service charge / installation Charge) and the rates should be quoted in Indian Rupees only and inclusive of all charges.
- **Imp:-Technical & Financial bid will be submitted in separate and sealed envelope**

vii) Interested Bidders may arrange to submit their application duly complete in all respects in a sealed envelope on or before 1500 hrs. till 21/01/2025, at the following address:

Performance and Product Certification:

Chief Manager,  
Central bank of India, SCO 58-59,  
Zonal Office Chandigarh.  
Mob: 8077945602  
Email: [smsecuritychanzo@centralbank.co.in](mailto:smsecuritychanzo@centralbank.co.in)

### TERMS & CONDITIONS of CONTRACT (TCC)

1. Central Bank of India reserves the right to accept/reject any or all application and to annul the rate contract process and accept/reject all applications at any time prior to TENDER process or any time after TENDER process, without thereby incurring any liability to the affected Bidders or any obligation to inform the affected Bidders of the grounds for Central Bank of India's action.
2. **Central Bank of India's Right to Split the Service Area Work:** Central Bank of India reserves the right to split and distribute the work among the participating Bidders partly or fully amongst the bidders agreeing at lowest quoted rates. Central Bank of India reserves the Right to Issue Clarifications, Addendums, and Corrigendum etc.
3. Discrepancies or omission, if found by any bidder, in the terms & conditions of the tender document, or if any clarification is sought by the bidder, a written request, to the application inviting authority, for correction / clarification or interpretation can be submitted by 1500 hrs., 16/01/2025 at [smsecuritychanzo@centralbank.co.in](mailto:smsecuritychanzo@centralbank.co.in) .
4. CENTRAL BANK OF INDIA can at any time issue clarifications, addendums or corrigendum. The same will be published in the bank's website. The Bidders are requested to regularly visit the Bank's website.
5. Payment will be given in parts after completion of work. 80% of the payments will be cleared after completion of work and rest will be cleared after successful inspection of Chandigarh fire department.
6. **In the technical bid, preference will be given to those vendors who have completed the fire safety works successfully in the Bank square Chandigarh.**
7. **Pre bid meeting will be held on 01/01/2025 at 1200 PM.**

**INSTALLATION OF FIRE FIGHTING/SAFETY EQUIPMENTS IN BANK'S  
BUILDING (SCO58-59 SECTOR 17B) AS PER CHANDIGARH MUNICIPAL  
CORPORATION NOTICE  
(TO BE TYPED ON THE BIDDER'S PRINTED LETTER HEAD)**

Chief Manager,  
Central Bank of India  
ZONAL Office,  
SCO 58-59,  
Chandigarh  
160017.

Dear Sir,

**Subject:** Application for participation in tender for new installation of firefighting/safety equipments

1. With reference to your newspaper advertisement on the captioned subject, and also the details released on the website of the Bank which we have carefully perused and understood the criteria mentioned therein.

Accordingly, we now submit the application form duly completed in all respects, together with certified copies of the following documents as required by you for participation in tender for new installation of firefighting/safety equipments.

2. We confirm that all information given herein is true to the best of our knowledge. We also understand and confirm that if any of the information given is found to be incorrect either fully or partially or any false/fake document is submitted at any stage, you may reject the application summarily and also take any legal action as per law.

3. It is also confirmed that we hereby agree with all the terms and conditions laid down in the application documents.

Yours faithfully,

**(Bidder's Signature, Name with Seal)**

Encl: Documents:-

BIDDER PROFILE

1. Name of the Organization .....  
Address .....

Contact .....  
Email id .....

2. Year of Establishment: .....

3. Status of the firm: .....

(Whether Pvt. Ltd. company / Public Ltd. company/ Partnership Firm)

4. Name of the Chairman/Managing Director/CEO/Country Head (as the case may be): .....

5. Whether registered with the Registrar of Companies/ Registrar of Firms in India. If so, mention number and date and enclose Registration Certificate copy. ....

6. a) Name and address of Bank where work have been completed : .....

b) Turnover of the Company/Firm in 2021-22, 2022-23 and 2023-24:  
(Please attach a copy of audited Profit & Loss Account for the above 3 years)

2021-22: ..... (In Lakhs)

2022-23: ..... (In Lakhs)

2023-24: ..... (In Lakhs)

7. Whether registered for GST purposes. If so, mention number and date. Also furnish copies of GST certificate. ....

8. Whether an assessed of Income Tax. If so, mention Permanent Account Number. Furnish copies of Income tax clearance certificate. ....

b) Give the date of opening of company's Offices at Chandigarh are located below:

Chandigarh.....  
.....  
.....  
.....

9. What are your main fields of activities? Mention the fields giving the annual turnover for each field?

- i) .....
- ii) .....
- iii) .....
- iv) .....

10. Since when and how long your Company/ firm has been installing firefighting equipments required by the PSU Banks/Govt Organizations/PSU?

.....  
.....  
.....

11. If you have been prequalified by other organization/statutory bodies, such as Banks, companies, etc. for installing firefighting equipments and give their names, category and date of registration.

.....  
.....  
.....

12. Furnish the names of renowned organizations, where you have installed fire safety and firefighting equipments in the last three years, i.e., from 01 April 2021 onwards:

Name of Organization with Address	Year of Installation	Value of orders
1. ....	.....	.....
2. ....	.....	.....
3. ....	.....	.....

(Please attach copies of their orders or other proof documents) A separate sheet may be attached if the above space is inadequate)



### 13. Details of Technical Staff at various locations

Sr. No.	Name	Qualification	Post Held	Experience
1.				
2.				
3.				

I / We have read and understood the tender documents and I / We understand that if any false information is detected at a later date, any contract made between ourselves and Central Bank of India on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences. I / We agree that the decision of Central Bank of India in selection of bidders/contractors will be final and binding to me / us.

I / We agree that I / We have no objection if enquiries are made about the work listed by me / us here in above and/or in the accompanying sheets from the past organization.

All the information furnished by me/us above here is correct to the best of my/our knowledge and belief.

I/We the authorized signatory of the firm undertake to state that our Firm has proper infrastructure and resources and capable of undertaking installations of firefighting and fire safety equipments.

**Each page of the tender documents must be dully signed and stamped by authorized signatory of the firm.**

Place.

Date.

**SIGNATURE:**

Name

Designation

Seal of the Company