

**From Central Bank of India, Regional Office – Ambikapur
Dhanjal Complex, Ring Road, Near Govt. Polytechnic, Nemnakala, Ambikapur, Dist – Surguja,
Chhattisgarh - 497001**

RO/Ambikapur/GAD/2024-25/050 -

Dated: 27.12.2024

SHORT NOTICE TENDER

We invite sealed tender offers (technical and financial) from eligible, experienced & reputed printers of CHHATTISGARH for supply of printed materials for our branches as per Annexure –1.

The copy of tender may be purchased from our office by depositing DD/BC for Rs. 300/- in favour of CENTRAL BANK OF INDIA or may be down loaded from our website www.centralbankofindia.co.in . The cost of such down loaded forms should be paid at the time of submission of the tender. The details are as under:

TENDER REFERENCE	RO/Ambikapur/GAD/2024-25/050 - dated:- 27/12/2024
COST OF THE TENDER COPY	Rs. 300/- BY DD/BC (Non Refundable)
LAST DATE	18.01.2025
EMD AMOUNT	RS 5,000/-
ADDRESS FOR COMMUNICATION	CENTRAL BANK OF INDIA, REGIONAL OFFICE, AMBIKAPUR DHANJAL COMPLEX, RING ROAD, NEAR GOVT. POLYTECHNIC, NEMNAKALA, AMBIKAPUR, DIST – SURGUJA, CHHATTISHGARH - 497001
CONTACT TELEPHONE NO	+91-8826882371

The tender may be submitted at our office **till 4.00 pm upto 18.01.2025** to our General Administration Department in closed covers with following papers/documents.

1	Envelope –A (Technical Bid)	(a) DD/BC of RS 300/- favoring CENTRAL BANK OF INDIA DD/BC in favour of Central bank Of India for Rs 5,000/- as EMD. Both the DDs should be payable at Delhi. (b) For experience in the field of stationery, please submit details of the work done in the last 2 years with the supporting papers by which it may be proved that the firm is having experience for printing of stationery for the Financial Institutions/Govt. Department. (c) Details of firm with PAN NO & GST NO. This envelope should be superscribed as "Technical bid".
2	Envelope –B (Financial Bid)	This should contain financial bids as per annexure –1 with rates. The envelope should be superscribed as "Financial bid".

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Both envelopes (A) & (B) should be submitted in a separate sealed envelope which should be superscribed as "Tender for printing of stationery items" No. RO/Ambikapur/GAD/2024-25/050- dated 27.12.2024. The financial bid will be opened of those contractors who have paid the cost of tenders and EMD and qualified in the technical bid.

The vendor must provide the rates (including taxes) and must provide the tax percentage separately.

No Advance payment will be made for executing the supply order.

Bank shall be under no obligation to accept the lowest or any of the offers received in response to this tender notice and shall be entitled to reject any or all offers including incomplete offers, without assigning any reasons whatsoever. Bank reserves the right to make any changes in the terms and conditions of the tender. Bank will not be obliged to meet and have discussions with any Bidder, and or to consider any representations.

Samples of stationery to be printed may be seen at our office at the above address and after Printing, the Stationery will be supplied at our Office. Address of Stationery is as under:

Central Bank of India
Dhanjal Complex,
Ring Road, Near Govt.
Polytechnic,
Nemnakala,
Ambikapur,
Dist – Surguja,
Chhattisgarh - 497001
Phone : +91-8826882371

Bank reserves the right to cancel the tender without any notice.


(SANJAY PRADHAN)
CHIEF MANEGER



Annexure – 1 (FINANCIAL BID)

SNo	Particulars	Quantity	Paper Quality (gsm)	Price Quoted
1	Saving Account Opening Forms for Individuals	200 packets (1 packet = 100 forms)	70 gsm	
2	CIF Forms for Individuals	200 packets (1 packet = 100 forms)	70 gsm	
3	Atal Pension Yojana	200 pads (containing 50 leaves per pad)	70 gsm	
4	Contra Vouchers	2000 pads (containing 50 leaves per pad)	70 gsm	
5	Debit Card Complaint Form	100 pads (containing 50 leaves per pad)	70 gsm	
6	Debit Vouchers	1000 pads (containing 50 leaves per pad)	70 gsm	
7	Credit Vouchers	1000 pads (containing 50 leaves per pad)	70 gsm	
8	Envelopes 12x28 cm	25000 pcs (inter branch dispatch)	80 gsm	
9	Envelopes 12 x 28 cm	25000 pcs (for general public dispatch)	80 gsm	
10	Demand Draft Form	200 pads (containing 50 leaves per pad)	70 gsm	
11	Locker Nomination Forms SL-1	50 pads (containing 50 leaves per pad)	70 gsm	
12	Multipurpose form	300 pads (containing 50 leaves per pad)	70 gsm	
13	PMJBY (ENGLISH / HINDI) (50:50)	200 pads (containing 50 leaves per pad)	70 gsm	
14	PMSBY (ENGLISH / HINDI) (50:50)	200 pads (containing 50 leaves per pad)	70 gsm	
15	Saving Cheque Book Requisition Slip	200 pads (containing 50 leaves per pad)	60 gsm	
16	Saving Nomination Form DA -1	200 pads (containing 50 leaves per pad)	70 gsm	
17	Saving Signature Specimen Card	100 Boxes (50 card each box)	220 gsm	
18	Term Deposit Form (FDR receipt)	1000 pads (containing 50 leaves per pad)	70 gsm	
19	Withdrawal Slip	30000 pads (containing 25 leaves per pad)	70 gsm	
20	ATM Request Forms	2000 pads (containing 100 leaves per pad)	70 gsm	
21	FDR Plastic Cover	30000 pcs		
22	Pay-in-Slips	30000 pads (containing 25 leaves per pad)	70 gsm	

Note:

- Sample is only for specimen purpose. Quality of paper should be Ballarpur/Star Only.
- Stamp of the firm to be affixed with Signature of the Proprietor / Partner with specification on sample of the paper used.
- Before quoting the rates, printers are advised to see the sample for specimen.



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