

क्षेत्रीय कार्यालय, नागपुर

REGIONAL OFFICE, NAGPUR

RO/BSD/2024-25/111

DATE 08/08/2024

**Tender Document for Holiday Home at Nagpur on lease basis**

Central Bank of India, Regional Office Nagpur, invites sealed tenders for suitable premises on long term lease basis for Holiday Home at **Nagpur** from Interested Owners / Power of Attorney holders from **3 star hotels / hotels having 3 star facilities**.

8 The Technical Bid and Financial Bid Formats can be downloaded from Bank's website [www.centralbankofindia.co.in](http://www.centralbankofindia.co.in). The formats are also available at our Regional Office and can be collected during office hours.

The minimum criteria for pre-qualification will be as under :-

- The Applicant(s) should be the bonafide Owner(s) or Power of Attorney Holder(s) of the hotel / resort;
- The Applicant(s) should be an Income Tax assessee(s) with PAN No. and its Tax returns must be up-to-date.
- The hotel / resort should have been constructed as per the sanctioned / approved Plan of the Competent development Authority. The hotel should be well maintained.
- The hotel / resort should be situated at location with proper approach road.
- The hotel should be free from special Hazards like fire, water logging, flood, etc.
- The hotel should be 3 star rated by Ministry of Tourism, Government of India or confirming the checklist of facilities for 3 star hotels issued by Ministry of Tourism, Government of India vide circular no. 8-TH-I(03)/07-Vol IV dated 28.06.2012.
- The hotel should be in a position to give on lease the rooms immediately after carrying out necessary changes / alterations as required by the Bank.
- **Method of submitting Tenders:** Tenders should be submitted only in sealed covers. Tender covers will have three parts.
- **First cover – Technical Bid cover** – This cover should contain Part I of application duly filled and signed by the bidder/s in all pages, along with necessary enclosures. The cover should be closed and sealed and super scribed as “**Technical bid (as per Annexure A) for Holiday Home at Nagpur**” and should also contain the name and address of the bidder on the cover.
- **Second cover – Financial Bid cover** – This cover should contain Part II of the application duly signed by the bidder/s in all pages. This cover should be closed and sealed and super scribed as “**Financial Bid (as per Annexure B) for Holiday Home at Nagpur**” and should also contain the name and address of the bidder/s on the cover.

क्षेत्रीय कार्यालय, दूसरा माला, ओरिएंटल भवन, स्टेशन रोड, नागपुर - 440001

Regional Office, Nagpur 2<sup>nd</sup> Floor, Oriental Building, Station Road, Nagpur-440001

- **Third cover** – Both the first and second cover should be placed in the third cover and should be super scribed as “**SEALED TENDER FOR HOLIDAY HOME AT NAGPUR** and should also contain the name, address and mobile number of the bidder/s on the cover and to **be addressed to Central Bank of India, General Administration Department, Regional Office Nagpur.** last date for submission of Tender: **31/08/2024 up to 05:00PM.**
- Place for submission – Central Bank of India, Regional Office, 2<sup>nd</sup> Floor, Oriental Building, Station Road, Nagpur 440001
- Tenders will be opened at Regional Office Nagpur on at any date decided by the Bank in due course.
- Bidder should ensure that the tender is received by the Bank before the date and time specified and no consideration whatsoever shall be given for postal or any kind of delay. Tenders received after the specified date and time are liable to be rejected and the decision is at the sole discretion of the Bank.
- Central Bank of India reserves the right to accept or reject or cancel any or all tenders without assigning any reason thereof and also reserve the right to place the order to any technically suitable Bidder/s who may not be the lowest as it deemed fit and proper.
- Only unconditional tenders will be accepted. Any conditional tender will be liable for rejection. Any bidder desire of imposing any condition having financial implication should load the tender appropriately and should not put any condition in the tender.
- Bank will shortlist the offers based on information provided in Technical Bid tender in accordance with Bank’s requirement, viz., location of the hotel, accessibility for Nagpur Town (the hotel in Nagpur), total number of room in the hotel (hotel having more number of rooms shall have preference), overall atmosphere / ambience, parking space provided, amenities & other infrastructure provided (like lift, back up DG set etc) and other essential requirements spelt out in Technical Bid.
- The Financial Bid would be opened after short listing of Offers based on Technical Bid. Financial bid would be opened only for those short listed offers, on a future date and will be intimated to the short listed bidders at a later date.
- Banks decision on selection of the prospective offer is final.
- In case of dispute the decision of the Bank will be final and binding on all.
- **Tender fees from each bidders will be Rs-2000/- (Non-Refundable) and Earnest Money Rs-10,000/-(Refundable)**
- **Rent:** The Bank shall start paying the rent from the date of taking of possession from the owners. Before taking possession, it shall be ensured that necessary alterations agreed to be carried out by the landlord have actually been carried out to the bank’s satisfaction. Joint measurement of the premises will be taken based on floor area.
- **Execution of the lease Documents:** Once the rooms are taken on lease by the Bank, the lease deed as per the Bank’s Standard lease format shall be executed and it shall be registered with the appropriate authorities. The stamp duty charges relating to the registration shall be borne by the landlord and Bank on 50:50 basis.

For Central Bank of India,

*M. S. M. S.*  
Chief Manager

Date 08/08/2024

क्षेत्रीय कार्यालय, दूसरा माला, ओरिएंटल भवन, स्टेशन रोड, नागपुर - 440001  
Regional Office, Nagpur 2<sup>nd</sup> Floor, Oriental Building, Station Road, Nagpur-440001