



Notice Inviting Applications for Empanelment of Vendor for Supply & Installation of  
New Digital Sign Boards and Digital Standees At Various Branches and Offices of  
Central Bank of India

DATE OF ISSUE:-	07.06.2024
TENDER NUMBER:-	CO/CORP-COMM/2024-25/114
LAST DATE OF SUBMISSION OF PROPOSAL: -	28.06.2024, Time 5.00 p.m.

ADDRESS - Assistant General Manager,  
Central Bank of India,  
Corporate Communications Department  
Chandramukhi Building, 16<sup>th</sup> Floor  
Central Office, Nariman Point  
Mumbai - 400021



**NOTICE INVITING APPLICATIONS FOR EMPANELMENT OF DIGITAL SIGN BOARDS AND DIGITAL STANDEES**

Central Bank of India, invites sealed applications from eligible firms in the prescribed format for empanelment of Vendors for Supply & Installation of Digital Sign Boards and Digital Standees in Branches/Offices of the Bank. The list of States and union territories is as under;

S. No.	State	S. No.	Union Territory
1.	Andhra Pradesh	1.	Chandigarh
2.	Arunachal Pradesh	2.	Delhi
3.	Assam	3.	Jammu and Kashmir
4.	Bihar		
5.	Chhattisgarh		
6.	Goa		
7.	Gujarat		
8.	Haryana		
9.	Himachal Pradesh		
10.	Jharkhand		
11.	Karnataka		
12.	Kerala		
13.	Madhya Pradesh		
14.	Maharashtra		
15.	Odisha		
16.	Punjab		
17.	Rajasthan		
18.	Tamil Nadu		
19.	Telangana		
20.	Tripura		
21.	Uttar Pradesh		
22.	Uttarakhand		
23.	West Bengal		

Tender can be downloaded from the Bank's website under live Tender section [www.centralbankofindia.co.in](http://www.centralbankofindia.co.in). Bidders are requested to visit the Bank's website periodically for any update. **Any corrigendum/addendum to this notice will be published in the Bank's website only. No separate notification of the same will be published in Newspapers.**

Bidder should ensure that all pages of the tender are downloaded from our website only and all the pages are duly signed and stamped ensuring the number and sequence of all pages.

Tenders without the cost of tender documents shall be rejected and will not be considered for empanelment.

**There is no fee for submitting the RFP.**



**Envelope No.1 (Technical Bid):**

- Mandatory Information (strictly in the Bank's prescribed Performa)
- Other supporting documents & credentials of the tenderer.

It must not contain any commercial information. Any Commercial disclosure in the Envelope No 1 will disqualify the tenderer without any further scrutiny.

The Tenderer must submit the Mandatory Information strictly in Bank's prescribed Proforma. Technical Pre-qualification of the tenderer will be based on the Mandatory Information and supporting documents submitted alongwith the tender documents, as well as Bank's scrutiny of the same and/or inspection of works carried out by the Tenderer.

Bank reserves the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim/correspondence shall be without assigning any reason whatsoever.

Tender Bids received in any form other than mentioned above will be disqualified. Sealed tenders complete in all respects in the prescribed tender form, and mandatory documents:

**(Envelope1)**, should be dropped in the tender box or sent by post to Central Bank of India, and **super scribed** "Empanelment of Vendor for Supply & Installation of Digital Sign Boards and Digital Standees".

**(Envelop 2)- Super scribe Financials**, Bid for P4 LED digital signage and P 2.4digital standees at Branches / ATMs / offices All India level)

**Minimum Eligibility Criteria:-**

1. Average financial turnover during the last five years, ending 31st March 2023 of the previous financial years, should be at least **Rs. 30 Lakh**.
2. The bidder who intends to apply should have the experience of successfully executing "Similar Works" for branches / offices of a Bank / Government departments / public sector undertaking / central autonomous bodies / state autonomous bodies/ financial institutions or other reputed firms during last -3- years as on 31.03.2023.
3. The bidder should submit Performance Certificate from the previous establishment in support of executing similar works failing which the tender shall not be considered.
4. Similar work means original Digital Sign Boards out for Govt/Public/Private Sector Organizations, private sector banks, public sector financial institutions, involving furnishing, electrification etc.
5. Bidder should have their office/branch/ support office in the state / UT bided for
6. **Bidder should have main activity as signage dealers otherwise** tender shall be rejected.
7. Bidder should submit documentation of their PAN, Tin and Goods & Service Tax Registration No. etc.
8. In addition to above, the criteria regarding satisfactory performance of works, personnel, establishment, detail of infrastructure, equipment etc. should be incorporated in the Technical bid.

Sealed tenders must reach Central Bank of India, Central Office, 16<sup>th</sup> Floor, Chandermukhi, Nariman Point, Mumbai – 400 021 not later than 5.00 pm, 27.06.2024. Tender should be addressed to

Assistant General Manager –  
Corporate Communication Department  
Central Bank of India  
Central Office,  
16<sup>th</sup> floor, Chandermukhi  
Nariman Point, Mumbai – 400 021

Any corrigendum / addendum to this notice will be published in bank's website only. No separate Notification will be published.



### 1.0 Aims & Objectives:

The objective of the proposal is to seek professional offers for supply & Installation of Digital Sign Boards and Digital Standees having LED light for illumination for better visibility of Bank's products and services.

### 2.0 Venue & Deadline for submission of proposal

Proposal, in its complete form in all respects as specified in the EOI, must be submitted to Central Bank of India at the address specified herein earlier. In exceptional circumstances and at its discretion, Central Bank of India may extend the deadline for submission of proposals by issuing an amendment to be made available on the Central Bank of India website, in which case, all rights and obligations of Central Bank of India and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

### 3.0 Validity of Offer:

The offer for EOI empanelment as per this document shall be valid for a period of Twelve (12) months initially which may be extended further if required by Central Bank of India.

### 4.0 Terms of Reference

The detailed terms of reference are enclosed.

### 5.0 Instructions to Bidders

The Expression of Interest is to be submitted in the manner prescribed below:-

All information as detailed below is to be submitted in hard copies in sealed envelopes:

- a) Applicant's Expression of Interest as per Format-1.
- b) Organizational Contact Details as per Format-2.
- c) Experience of the organization as per Format-3.
- d) Financial strength of the company as per Format-4
- e) BASIC INFORMATION-Format 5
- f) Undertaking Regarding Blacklisting/ Non-Debarment Format – 6
- g) FINANCIALS ---ANNEXURE – 7 (Envelope 2)
- h) Technical Specification and Proposal
- i) Any other Supporting Document
- j) Bidder must have its office/support office in the states / UTs bidding for.



**5.1 EOI Documents have been hosted on the website <https://centralbankofindia.co.in> and may be downloaded from the website.**

The bidders are expected to examine all instructions, forms, terms and other details in the **EOI** document carefully. Failure to furnish complete information as mentioned in the **EOI** document or submission of a proposal not substantially responsive to the **EOI** documents in every respect will be at the Bidder's risk and may result in rejection of the proposal.

### 6.0 Qualification Criteria:

Following will be the minimum pre-qualification criteria. Each eligible Bidder should pass all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

Sl. No.	Pre-qualification Criteria	Supporting Compliance Document
1.	The applicant shall be a firm/company/partnership/proprietorship firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932 and who have their <b>registered offices in Mumbai.</b>	Copy of Certificate of incorporation and Partnership Deed, if any
2.	The firm should be in the business of providing similar supply & services for at last -5-years as on 31.03.2023	Supporting documents to be submitted.
3.	The Bidder has to be profitable in any of the last 3 Financial Years (FY2018-19,2019-20,2020-21, 2021-22, 2022-23)	Bidder to submit audited P/L statement.
4.	The Bidder shall have experience of Supplying, installing & providing maintenance services of Digital Sign Board and Digital Standees to Central Govt./State Govt./PSUs/ Govt. bodies / Private Organization of repute.	Copy of Work Order/ Contract
5.	The firm should not be black listed by any Central Govt. / State Govt. / PSU/Govt. Bodies	Certificate signed by the Authorized signatory
6.	PAN No./GST Registration Certificate	Copy of Certificate to be enclosed.
7.	The Bidder must have an office in Mumbai.	Details of branch offices

The bidders shall be either original manufacturers of Digital Sign Boards and Digital Standees or their authorized dealers. The Bidder is to submit proof in this regard. Joint Venture establishment is not allowed to participate in this tender nor considered their credentials for evaluation. Bidder shall also have to furnish a three years warranty (as detailed in the Technical Specifications in this document).



## 7.0 Evaluation Criteria and Method of Evaluation:

Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.

EOI will be evaluated for short listing inter alia based on their past experience of handling similar type of project, strength of their man power, financial strength of firm and presentation / proposal to the committee whose decision will be final.

### Response:

Bidders must ensure that their Bid response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted alongwith the offer, photographs of previous installation along with company.

Application in sealed cover super scribed as “Empanelment for Supply & Installation of Digital Signboards and Digital Standees”.

### Conflict of Interest:

Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform Central Bank of India, detailing the conflict in writing as an attachment to this Bid.

Central Bank of India will be the final arbiter in cases of potential conflicts of interest. Failure to notify Central Bank of India of any potential conflict of interest will invalidate any verbal or written agreement.

A Conflict of Interest is where a person who is involved in the procurement has or may be perceived to have a personal interest in ensuring that a particular Bidder is successful. Actual and potential conflicts of interest must be declared by a person involved in a Bid process.

## 8.0 Condition under which EOI is issued:

The EOI is not an offer and is issued with no commitment. Central Bank of India reserves the right to withdraw EOI and or vary any part thereof at any stage. Central Bank of India further reserves the right to disqualify any bidder, should it be so necessary at any stage.

## 9.0 Security Deposit and other conditions:

- 9.1 Bank will keep 5% of the amount as Security Deposit or bidder has to provide enforceable Bank Guarantee for AMC for the first year.
- 9.2 For the second year AMC will not be more than 5% of the cost of the Digital Signboards and Digital Standees.



## GENERAL CONDITIONS OF CONTRACT

1. The broad terms used in the tender are:
  - i. Art Work - The art work means the design of the Digital Boards and Digital Standees according to which the board should be fabricated.
  - ii. The Supply/Work Order/Work shall mean the work or works to be done under this contract, to fabricate, install and commission the signage at various branches and offices of Central Bank of India with due approvals of the Local statutory authorities as applicable.
  - iii. "Act of Insolvency" shall mean any act as such as defined by the Presidency Towns Insolvency Act or in provincial Insolvency Act or any amending statutes.
  - iv. Completion of work means the work completed virtually in all respects and put into operation.
  - v. Contract Value shall mean the cost of work awarded to the bidder calculated for State wise required quantities awarded at the accepted rates.
2. The entire set of bid paper issued should be submitted fully priced and also signed on the last page together with initials on every page. No modifications, writing (except where provided for) or corrections can be made in the bid papers by the bidder. Any conditional bid is liable for rejection. The bidder shall note that the bid shall remain open for consideration for the period mentioned elsewhere in the bid document.
3. Intending bidder shall make themselves thoroughly acquainted with the details, nature and requirements of the works, facilities for transport condition, local statutory formalities to be fulfilled, site constraints etc for effective and timely completion of work at various centers across India. The successful bidder will not be entitled to any claim of compensation for the difficulties faced or losses incurred on account of any condition or unforeseen constraints.
4. The bidder shall have arrangement for fabricating and installing the Digital Signages and Digital Standees in different states / UTs/ centres. Necessary documentary proof should be provided.
5. The license etc wherever required from local authorities the bidder will arrange the same.
6. The bidder shall have necessary infrastructure such as plotter cutter, welding and riveting machine, professional fabricators and electricians necessary to undertake the work.
7. The bidder shall give a tentative program and an explanatory note on process of carrying out the various activities involved to complete the work within the specified period.
8. AGREEMENT: The successful bidder/Bidder, on acceptance of his/her/their bid by the Accepting Authority, shall, within 7 days from the date of receipt of the work order, sign an Agreement in the standard Form of Agreement on stamp paper. The Bidder shall pay for all stamps and legal expenses, incidental there to. Failure to sign the Agreement within the specified period may result in cancellation of the work order and forfeiture of the EMD.
9. PERMITS & LICENSES : All Permits and licenses for procurement, from India or abroad of all raw materials, machinery etc required for completing the work shall be arranged by the supplier himself. The bank will not provide any Import License or any other license nor shall get involved in procurement or transportation of any materials. It may be clearly understood that no compensation or additional charges can be claimed by the supplier for non receipt of the material in due time.



10. The supplier shall at his own cost arrange for taking delivery, storage and its cost, transporting, safety of the material etc. The Employer shall be indemnified against all Government or legal actions for the thefts or misuse in the custody of the supplier.
11. GOVERNMENT & LOCAL RULES: The supplier shall conform to the provisions of all the local laws and Acts relating to the work and to the Regulations etc. of the Government and Local Authorities including the safety norms and Electrical safety norms including clearances / permissions like obtaining permission from Chief Electrical Inspector ate of the respective State Government(CEIG) as applicable in respective centers.

The cost, if any, shall be deemed to have been included in the quoted rates, taking into account all liabilities for licenses, fees etc. that are payable in this regard and shall indemnify the employer against such liabilities and shall be responsible for all actions arising from such claims or liabilities. In some of the Cities or States, Specific permission/s from Corporation Authorities, Police Department are essential. In such cases, it shall be the responsibility of the signage solution provider or their contractors to apply and obtain such sanctions and all incidental charges or expenses related to thereof shall not be payable as extras. Road permits will have to be arranged by the bidder only. If any documents are required, the same will be signed by the Bank. **However, submission of the same to the authorities, follow up to get necessary clearance etc., to be attended by the vendors.**



## PENALTIES AND LIQUIDATED DAMAGES:

Signage converter or Bidder shall be liable to pay penalty@1% per week of the contract amount or part thereof for delay in not adhering to the time schedules.

If the Bidder fails to complete the due performance as per this Agreement, Central Bank of India reserves the right to terminate the contract and recover Liquidated Damages 10% of contract value.

Both the above Penalty and Liquidated damages are independent of each other and leviably applicable separately and concurrently.

The Penalty and Liquidated damages are not applicable in case the delay for reasons and Force Majeure. The decision taken by Central Bank of India in this regard shall be final and or Bidder or Bidder shall not dispute the same.

If the Signage converter or Bidder fails to perform its obligation as per this Agreement then Central Bank of India reserves the right to get the balance work executed by another Bidder as per choice of the Bank and or Bidder or Bidder shall be liable to bear the expenditure which Bank may incur for the execution of balance work and its completion.

2. **COMPENSATION FOR THE DELAY:** The installation and commissioning of the Digital Signages if not completed to the satisfaction of the bank within the stipulated period, the supplier shall be bound to pay to the bank, a sum calculated at the rate of 1% (one percent) per week of delay on the value of the Digital Sign Boards and Digital Signages remaining in complete subject to a maximum of 10%. However, on a representation from the vendor with documentary evidence, the Bank may reduce or waive this compensation purely at its discretion, if the Bank is satisfied that the delay was on account of reasons beyond the control of the vendor.
3. **BIDDER TO PROVIDE FOR EVERYTHING NECESSARY :** The bidder shall provide and ensure everything necessary for the proper execution of work according to the intent and meaning of the drawings, schedule of quantities and specifications taken together whether the same may or may not be particularly shown or fully described therein provided that the same can be reasonably inferred there from and if the bidder finds any discrepancies therein he shall immediately and in writing, refer the same to the bank whose decision shall be final and binding.
4. **MATERIALS, QUALITY, SAMPLES, TESTING OF MATERIALS:** All the works specified and provided for in the specifications or those which may be required to be done in order to perform and complete the work shall be executed in the best and most professional manner with material so the best and approved quality with particulars contained in and implied by the specifications.
5. **ACCESS & INSPECTION:** Any authorized representative of the Employer/Bank shall at reasonable times have free access to the works and/or to the workshops, factories or other places where the Digital Sign Boards and Digital Signages are being manufactured. Such inspection may be carried out even after the signages are installed. Bank also will have the right to get a technical audit and inspection carried out through external agencies like the Central Vigilance Commission.



6. The Bidder/ the supplier shall give all reasonable facilities and make all arrangements for carrying out such inspections .During such inspection, the quantity and quality of the Digital Sign Boards and Digital Signages may be checked to ensure compliance with the specifications laid down. Samples of materials used for the work is to be given at each branch / office for testing. The supplier shall give every facility to the Bank or their authorized representatives necessary for inspection, examination and testing the quality and quantity of materials and workmanship.
7. REJECTION AND RE-DOING OF IMPROPER WORK: As a result of the inspections conducted by the Bank or inspecting officials, internal or external agencies if it is found that the work is not being or has not been carried out in accordance with the specifications and these conditions, such lots shall be liable to be rejected even if they were accepted or paid earlier. However, at the discretion of the Bank, the vendor will be permitted to re- do the improper work and rectify the defects and deficiencies at his own cost.

If as a result of any such inspections any overpayment is detected, the Bank shall be at liberty to recover the amount overpaid from any money that may have become or that will become due to the supplier or from the Performance Guarantee, notwithstanding any certification given or payment made already.

8. INDEMNITY: The Digital Sign Boards and Digital Signages providers/converter shall undertake the work complying with labour laws and shall not employ child laborers, and take all necessary safety precautions in undertaking work at site and as well in the respective workshops. The bank shall be kept indemnified against any possible damage to the building, roads or members of the public or third party materials in the course of execution of work. The bank shall also be indemnified against any action initiated by Government agencies or against prosecution on account of any untoward incidents, accidents, deaths occurring to the labour force employed or to the third parties arising on account of negligence or non fulfilling statutory norms / requirements while manufacturing, transporting or while execution of work at site and the consequent claims and damages arising thereof, the signage solution provider/ their converters shall alone be responsible.
9. INSURANCE: In their own interest, the Digital Sign Boards and Digital Signages solution providers/their contractors are advised to suitably insure at their own cost for the workers, materials and finished product against theft, losses, damages due to accidents during transit of purchase of materials, during storage at the time of manufacturing and during delivery of the finished product to the various centers or at the time of execution of works. The successful bidder, to whom the work will be entrusted, shall obtain Bidder's all Risk Insurance (CAR) policy and submit a copy of the same along with the bill.
10. VARIATION & DEVIATION INSPECIFICATIONS: The specification of material LED and other fabrication material shall be as per the bid and tolerance as detailed in the Technical Specification. Any variations beyond tolerance, if accepted by bank are liable for cost adjustments and the decision of the Bank shall be final and binding on the bidder/supplier as to the amount to be recovered.
11. COMPLETION OF WORKS: On completion of the work at the site ,the Digital Sign Boards and Digital Signages providers/ their contractors shall remove all the materials, tools, equipments and ensure the surroundings are clean and any debris, unwanted, unused materials are cleared from the site and disposed suitably. Any cost incurred by the bank for noncompliance of the above shall be recovered from the payments.

12. IDLE LABOUR: Whatsoever the reasons may is no claim for idle labour, additional establishment cost of hire and labour charges of tools and plants would be entertained at any circumstances at the time of installation at site.

13. BILLING AND PAYMENT TERMS: Payment will be made after satisfactory completion of work. The signage provider on completion of work should submit bill in duplicate once in 15 days to the respective branch/office along with a confirmation from the branch/office for having completed the works and copy of insurance certificate. The bill shall be accompanied by 3 year warranty certificate for LED by the original manufacturer. A similar certificate for the entire signage including box structure shall be submitted by the signage provider in case of new signages. Applicable Tax deduction at source (TDS), if any, as per relevant provisions of Finance Act from time to time and Works Contract Tax, if applicable, will be deducted at the time of releasing the payments.

14. TERMINATION OF THE CONTRACT:

- i) The Bank at its option without prejudice to its rights under the Contract, is entitled to terminate the Contract at any time by giving 15 days written notice to the Bidder in the following circumstance:
  - a. in case the Bidder does not comply with any of his obligations/undertakings under this Contract;
  - b. if the design, specifications, fabrication or performance of the signages supplied by the Bidder do not conform to the approved technical specifications and other requirements specified in this contract or agreed to by the Bidder;
  - c. if the Bidder refrains from implementing any of the instructions received from the Bank within the stipulation of this Contract;
  - d. In case of any breach of the terms and conditions of this contract by the Bidder.
- ii) If the Bidder becomes bankrupt or insolvent, any receiver to be appointed for its business or any assets thereof, compounded with its Creditors, or being a corporation, commence to be wound up for the purpose of amalgamation or reconstruction, or carry on its business under a Receiver for the benefit of its Creditors, the Bank shall be at liberty to terminate the contract forthwith upon coming to know of the happening of any such event as aforesaid by notice in writing to the Bidder or to the Receiver or Liquidator or to any person in whom the Contract may become vested or give such Receiver, Liquidator or other person the option of carrying out the Contract subject to his providing guarantee for amount to be specified by the Bank.
- iii) In the event of such termination, the Performance Guarantee/ Security Deposit of the Bidder shall stand forfeited and shall be at the disposal of the Bank. Further, the Bank will be at liberty to take over the in complete works and complete the mat the risk and cost of the bidder in addition to levying compensation for the delay in completion of the work.

15. SETTLEMEN TO DISPUTES AND ARBITRATION:

- i. It shall be an inseparable part of the contract that in matters regarding quality of materials, workmanship, or rejection of improper supply, interpretation of specifications, commitments made etc, the decision of the Bank, which shall be given in writing, shall be final, conclusive and binding on the bidder. If the bidder considers that any decision of the Bank is unacceptable and issue cannot be resolved mutually, the bidder may request for arbitration in writing within 15 days of such happening. There on, the vendor shall give his written instructions or decision within a period of 30 days from the receipt of the bidder's letter.



- ii. All disputes or differences in respect of which decisions have not been final, binding and conclusive as above shall be referred for arbitration by a Sole Arbitrator in accordance with the provisions of the Arbitration and Conciliation Act, 1996. The Bank shall finalize the names of 3 Arbitrators at Mumbai. The bidder has to choose ONE among them.
- iii. In the case the successful bidder is a Central Public Sector Enterprises (CPSEs) or a Government Department, the following arbitration clause will be applicable: In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in- charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.

#### 16. MAINTENANCE DURING DEFECT LIABILITY PERIOD:

The Bidder should rectify the defects, if any, found in the work executed by them at their cost satisfactorily during a defects liability period of ONE year from the date of completion.

- i) During the defect liability period the Bidder shall ensure that the Digital signages/ standees are maintained and are functioning properly. The vendor shall inspect each Digital Signboard and Digital Standees at least once in 3 months and clean the entire board including the light fittings and attend to any defects in the electrical system. If any fittings are to be replaced, the same shall be done in consultation with the Bank. In case of replacement of led or any part of digital signage / digital standee when existing light fittings are used, then NO cost shall be reimbursed. Other charges for replacing the electrical fittings, removing any defects, tensioning if required and such other works required to ensure good performance of the signages shall be borne by the Bidder.
- ii) In addition to the above quarterly visits, the Bidder shall also attend to breakdown calls during the defect liability period to attend to failure of electrical system like replacement of tubes or repairs to the signage on account of any unto ward incidents etc. For such breakdown calls, no labour charges will be payable but payment towards consumables like tubes will be made.

#### 17. WARRANTY:

- a) For new Digital signages/ Digital standees

The Bidder should provide a comprehensive unconditional warranty for the complete signage for a period of 3 Years from the date of completion, covering not only the basic materials (including electrical fittings with LED lights and its Drivers for which the warranty shall be for 3 year, However which do not come with a warranty from the original manufacturer itself need not be covered under warranty) used for the manufacture of the signage and also the fabrication and erection.

- i. The warranty should provide for repair/ replacement of the signage, as maybe required, including processing, labor and fixing charges against any failures/defects/ deficiency during the entire warranty period. The cost of materials required and the labor charges involved in rectifying the deficiencies or replacing the sign board, along with the cost of removing and re-fixing the boards and all incidental expenses shall be borne by the bidder. The rectification or replacing the sign board shall be completed within 2 weeks of pointing out the deficiencies.
  - ii. The warranty will be applicable for all Indian weather and dust conditions without any subclauses for high traffic areas / high pollution areas / high temperature areas. Documentary proof by way of original letter of undertaking addressed to the Bank by the principal/principal manufacturer shall be submitted along with the document and also a certificate that the stipulated specifications as furnished in the bid/RFP document. If any defects or deficiencies are noticed LED lights, Drivers during the warranty period, the entire fascia of the sign board LED and drivers will have to be replaced with a new one. All expenses in this connection will have to be borne by the bidder. Invoice, all warranty certificates, measurement details, and other documents to be submitted to respective Branch Office Head after completion of installations.
  - iii. If the bidder fails to comply with these requirements within the period allowed, the Bank may carry out such repair or replacement and recover the cost from the bidder from any money due to him or which may become due to him at a later date including his performance guarantee/Security Deposit.
  - iv. The final bills would be cleared only on submission of the Warranty Documents that full fill all the above conditions.
18. On check, if there are differences between the rates given by the Bidder in words and Figures, then the rate quoted by the bidder in words shall be taken as correct.

#### 19. LIMITATION OF LIABILITY

The Signage converter or Bidder's aggregate liability in connection with obligations undertaken as a part of this Project whether arising under this project regardless of the form or nature of the action giving rise to such liability (whether in contract, tort or otherwise), shall be actual.

The Signage converter or Bidder's liability in case of claims against the bank resulting from its willful misconduct or gross negligence, loss suffered by bank due to damage to real or tangible or intangible property by or Bidder or Bidder, its employees and/ or sub Bidders or loss suffered by bank due to infringement of patents, trademarks, copyrights or such other Intellectual Property Rights or breach of confidentiality obligations shall be unlimited.

Central Bank of India shall not be held liable for and is absolved of any responsibility or claim/litigation arising out of the use of any third party signage or modules supplied by the Bidder as part of this Agreement.



Under no circumstances Central Bank of India shall be liable to Bidder for direct, indirect, incidental, consequential, special or exemplary damages arising from termination of this Agreement, even if Central Bank of India has been advised of the possibility of such damages, such as, but not limited to, loss of revenue or anticipated profits or lost business.

Signature of the Bidder (With Seal)

Place & Date



**Specification of Digital Sign Board / Digital Standi**

Sl No	Specification	Description
1.	LED Module brand	GKGD/King Light
2.	Colour	Full Colour(1R1G1B)
3.	Power Supply	Mean well
4.	Input	LAN /PC/Wi fi
5.	Cabinet	MS with PU coating
6.	Processor & Signage Software	Huidu / On bon/Nova star
7.	Basic functions	Video, Pictures, Gif, Text, office, Clocks, Timing etc.Brightness etc
8.	Video format	Support 1080P HD video hardware decoding, direct transmission, without trans coding waiting.60Hz frame frequency out put ; AVI, WMV, MP4, 3GP, ASF, MPG, FLV, F4V, MKV,MOV, DAT,VOB,TRP, TS,WEBM,etc.
9.	Image Format	Support BMP, GIF, JPG, PNG, PBM, PGM, PPM,XPM,XBM etc.
10.	Text	Text editing, Image, Word, Txt, Rtf, Html etc .Document DOC,DOCX,XLSX,XLS, PPT,PPTXetc.Office2007Documentformat
11.	Document	DOC ,DOCX, XL SX, XLS, PPT, PPTX etc. Office2007Documentformat
12.	LED lamps parameter	Visible in sunlight also
13.	Supply voltage for drivers	Voltage range at which LED driversfunction-120-280V
14.	Output Voltage	Specified voltage at which LED module operates-12VDC+10%Tolerance
15.	Standards for LED Driver	International standards.- CE ( European Conformity ) / UL (Under write laboratory) EN 55015, EN 62031 EN 61000-3-2 , EN 61000-3-3,,EN61000-4-5, ,EN61547,EN61347-1, EN61347-2-13
16.	Cable for modules	Standard cable to avoid heat and fire- AWG18
17.	Cable for drivers	Standard cable to avoid heat and fire-- AWG18/AWG17
18.	Warranty	To ensure quality and life of product - 5 Years warranty on LED modules and drivers





**FORMAT-1**

**APPLICANT'S EXPRESSION OF INTEREST**

To,  
Assistant General Manager,  
Central Bank of India,  
Corporate Communications Department  
Chandramukhi Building, 16<sup>th</sup> Floor  
Central Office, Nariman Point  
Mumbai - 400021

Dear Sir,

**Sub: Submission of Expression of Interest for Supply & Installation of Digital Sign Board and Digital Standees.**

In response to the Invitation for Expressions of Interest (EOI) published on 05.06.2024 for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach following documents in sealed envelopes:

1. Organizational Details (Format-2)
2. Experience in related fields (Format-3)
3. Financial strength of the organization (Format-4)
4. Technical Specification along with presentation (Format-5)
5. Undertaking Regarding Blacklisting/ Non-Debarment (Format 6)
6. FINANCIALS, Bid for P4 LED digital signage and P 2.4 digital standees at (ENVELOP 2- Super scribe Financials) Branches /ATMs/offices at All India level (ANNEXURE – 7)
7. Supporting Documents (If any)
8. States/ UTs selected for providing services

Sincerely Yours

**Signature of the applicant  
(Full name of applicant)**

Encl.: As above.

Note: This is to be furnished on the letterhead of the organization.



**FORMAT-2**

S. No	Organizational Contact Details	
1.	Name of Organization	
2.	Main areas of business	
3.	Type of Organization Firm/Company/partnership firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932	
4.	Whether the firm has been blacklisted by any Central Govt./ State Govt./PSU/Govt Bodies/ Autonomous?  If yes, details thereof.	
5.	Address of registered office with contact details, telephone no. & e-mail ID	
6.	Address of offices in the country (Annexure may be attached)	
7.	Contact Person with telephone / Mobile no.& e-mail ID	

Enclose:-

1. Copy of Certificate of Incorporation.
2. Copy of Article of Association in respect of 3 above.
3. Undertaking in respect of 4 above.

Signature of the applicant

Full name of the applicant

Stamp & Date



**FORMAT-3**

<b>Experience in Related Fields</b>				
Over view of the past experience of the Organization in all aspects related to Brand Building				
<b>S. No</b>	<b>Items</b>	<b>Number of Assignments during last 3 years</b>	<b>Order Value of each assignment in Lakh of Rs. (Enclose copy of Each order)</b>	<b>Mention the name of Client/ Organization</b>
<b>1</b>	Experience assignments similar nature			
<b>1.1</b>	Experience carrying out assignments in Government/ SU/Financial Institutions			
<b>1.2</b>	Experience in carrying out Similar assignments in Private Organization of repute			

(Add separate sheet, if required)

Signature of the applicant

Full name of applicant

Stamp & Date



**FORMAT-4**

<b>Financial Strength of the Organization</b>					
S. No	Financial Year	Whether profitable Yes/No	Annual net profit (in Lac of Rs.)	Over all annual turnover (in Lac of Rs.)	Annual turnover (in Lac of Rs.)
1	2018-19				
2	2019-20				
3	2020-21				
4	2021-22				
5	2022-23				

Note: Please enclose auditor's certificate in support of your claim.

Signature of the applicant

Full name of applicant

Stamp & Date



Attach with Forwarding Letter for Tender – Empanelment of Vendors for Supply & Installation of Digital Sign Boards and Digital Standees for Central Bank of India

**BASIC INFORMATION- Format 5**

Sl No	Name of the Applicant/Organization			
1.	Type of the Organization(whether Sole Proprietorship, Partnership, Private Limited or Limited Company etc.)			
2.	Name of the Proprietor/Partners/Directors of the Organization/Firm	1.	2.	3.
3.	Name of Authorized Signatory/Partners/Directors with contact number			
4.	Address of the Registered Office (with Phone Numbers, Mobile Number, & e-Mail ID)			
5.	Year of establishment			
6.	Number of years of experience in the field (attach work Experience certificate)			
7.	PAN Number			
8.	GST Number			
9.	Last5yearsturnoveroftheorganization.	Financial Year	Total Turnover	Out of which for similar work
		2018-19		
		2019-20		
		2020-21		
		2021-22		
		2022-23		
10.	Last5yearsProfit& Loss.	2018-19		
		2019-20		
		2020-21		
		2021-22		
		2022-23		
11.	Details of major works executed/completed during last 3 years in Central Govt./ State Govt/Financial Institutions/ PSUs			
12.	Details of major works under execution in Central Govt./ State Govt/Financial Institutions/PSUs			
13.	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed of during the last three years by an arbitrator. If so, the details of such Litigation are required to be submitted.			



14.	Present empanelment with Central Govt./State Govt./PSU/ Govt. Bodies / Autonomous Bodies	1. 2. 3.
15.	Whether Blacklisted/De-registered/Debarred by any Central Govt./State Govt./PSU/Govt .Bodies/ Autonomous Bodies /IBA?	Yes/No
16.	If yes, Please furnish details.	
17.	Whether any relative working in Central Bank of India? If Yes, please furnish details	Yes/No

### DECLARATION

1. I/We certify that all the details furnished above are true and correct to the best of my knowledge and belief.
2. I/We have no objection if enquiries are made about the work listed by me/us in the accompanying sheets/annexure(s).
3. I/We agree that the decision of Central Bank of India in selection of contractors will be final and binding to me/us
4. I/We hereby confirm that our firm/agency/company has not been disqualified/debarred/blacklisted by any Governments, Semi-Governments, PSUs, Banks including any of the Offices/Branch of Bank of Central Bank of India Pan India during last 3 years from the date of application.
5. I/We hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my/our empanelment are correct and genuine. I am/We are therefore, liable to face appropriate actions as deemed fit by Central Bank of India in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine. I/We have read the instructions appended to the Proforma and I/We understand that if any false information is detected at a later date, the empanelment shall be cancelled at the discretion of Central Bank of India.

I / We understand that in case of furnishing of any false information or suppression of any material information, the application shall be liable for rejection besides initiation of penal proceedings by the Bank, if it deems fit.

Signature and Seal of the Applicant

Place

Date



**UNDERTAKING REGARDING BLACKLISTING/NON-DEBARMENT**

To,  
Assistant General Manager,  
Central Bank of India,  
Corporate Communications Department  
Chandramukhi Building, 16<sup>th</sup> Floor  
Central Office, Nariman Point  
Mumbai - 400021

Sir

**Re: Empanelment of Vendors or Supply & Installation of Digital Sign Boards and Digital Standees in Branches/Offices of the Central Bank of India.**

We hereby confirm and declare that I/we, <Name of the Company / Firm/ Agency / Proprietorship>, is not blacklisted / De-registered / Debarred by any Government department / Public Sector Undertaking/ Private sector /IBA or any other agency for which we have executed/ Undertaken the Works / Services in the past.

(Signature & Seal of the Applicant)

Name:



1. Specification of Digital fixed screen wall

<i>Specification</i>	<i>Description</i>
<i>LED Module brand</i>	<i>GKGD/King Light</i>
<i>Colour</i>	<i>Ful l Colour(1R1G1B)</i>
<i>Power Supply</i>	<i>Meanwell</i>
<i>Input</i>	<i>LAN /PC/ Wifi</i>
<i>Cabinet</i>	<i>MS with PU coating</i>
<i>Processor &amp; Signage Software</i>	<i>Huidu/ Onbon/ Novastar</i>
<i>Basic functions</i>	<i>Video, Pictures, Gif, Text, office, Clocks, Timing etc. Brightness etc</i>
<i>Video format</i>	<i>Support 1080P HD video hardware decoding, direct transmission, without transcoding waiting. 60Hz frame frequency output ; AVI,</i>
	<i>WMV, MP4, 3GP, ASF, MPG, FLV, F4V, MKV, MOV, DAT, VOB, TRP, TS, WEBM, etc.</i>
<i>Image Format</i>	<i>Support BMP, GIF, JPG, PNG, PBM, PGM, PPM, XPM, XBM etc.</i>
<i>Text</i>	<i>Text editing, Image, Word, Txt, Rtf, Html etc .Document DOC, DOCX, XLSX, XLS, PPT, PPTX etc. Office 2007 Document format</i>
<i>Document</i>	<i>DOC, DOCX, XLSX, XLS, PPT, PPTX etc. Office 2007 Document format</i>
<i>LED lamps parameter</i>	<i>Vigible in sunlight also</i>





**ANNEXURE – 7**  
**FINANCIALS**

**Bidfor P4 LED digital signage and P 2.4 digital standees at branches/ATMs/offices at All India level**

Sr.No	Item	Unit	States / Uts	Rate in Rs*
1	Digital fixed screen wall installed Pixel Pitch – P4outdoor,Life-50000hours- 5Year  -MS cabinet with PU coating -Including 5 years onsite replacement warranty from the date of commissioning of the board -Inclusive transportation charges -Inclusive L&T Timer With L&T Contactor Controller - Other specification as per tender document	Per SQFT		
2	Fabrication Structure Customized Installation & Fitting work	Per SQFT		
3	Scaffolding charges: (above 12 ft from ground floor, [Size=length of board *height from ground level])	Per SQFT		
4	Buy back rate of old signage board including removing and carting	Per SQFT		
	Total amount(1+2+3-4)			
5	Please quote Cost of Digital standee on stand and wall mounted separately fitted with chip ( supported with Mobile, Wi fi, PC System, External drive – with processor) inclusive of transportation and installation.			
	Digital standee on led with 2.4 pixel			
	Digital standee on led TV			
	Please specify make			

\*GST as applicable extra

