

CENTRAL BANK OF INDIA



Request for Expression of Interest (EOI)

for seeking association with the Training Institutes/Universities to Provide Initial Training as mandated by Central Vigilance Commission and also Providing Degree of Post-Graduation Diploma in Banking & Finance to Trainees further to be absorbed in the Bank as Permanent Employees subject to terms & conditions.

Human Capital Management (Recruitment & Promotion Division) Central Office

1. INTRODUCTION:

Central Bank of India is a leading Public Sector Bank, with pan India branch network of more than 4,500 plus branches, with total business of more than Rs 6, 00,000 crores, driven by committed work force of more than 31,000 plus employees.

Established in 1911, Central Bank of India is the first Indian Commercial bank which was wholly owned and managed by Indians. It is a state-owned bank headquartered in Mumbai (Maharashtra) and having its corporate office at Chandermukhi, Nariman Point, Mumbai-400021.

The bank invites Expression of Interest (EOI) for selecting training institutes/ universities to provide initial training as mandated by central vigilance commission and also providing degree of "Post-Graduation Diploma in Banking & Finance to trainees further to be absorbed in the Bank as Permanent Employees subject to terms & conditions.

IMPORTANT DATES:

Sr. No.	Activities	Date & Time
1.	EOI Notification No.	CO:HCM:R&P:2023-24:436
2.	Invitation for EOI Issuance date	02.03.2024
3.	Last date for written request for Clarifications	12.03.2024
4.	Pre EOI submission meeting date	15.03.2024
5.	Date of placing replies to queries/clarification/corrigendum in Bank's website	18.03.2024
6.	Last Date of Submission of EOI Response (Closing Date)	21.03.2024
7.	Presentation by Eligible Bidders	28.03.2024
8.	Address for Communication	To, The General Manager-HCM Human Capital Management Recruitment & Promotion Division. 17 th Floor, ChanderMukhi Nariman Point Mumbai -400021 Email- managerrnp@centralbank.co.in cmrnp@centralbank.co.in agmrnp@centralbank.co.in

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9.	Email Address	managerrnp@centralbank.co.in cmrnp@centralbank.co.in
10.	Contact Telephone	<ul style="list-style-type: none">• Mr. Ashok Kumar - 8170937068 Chief Manager- HCM (R&P)• Mr. Nikhil Raj- 7854808150 Management Specialist -HR

The dates mentioned above are tentative and the bidder acknowledges that he/she cannot hold the Bank responsible for any revision in these dates.

Any change of dates shall be notified in Bank's website <https://www.centralbankofindia.co.in> under live tenders.

The date of presentation is as above, however, the shortlisted bidders shall be communicated the exact date of presentation and they should remain prepared for the presentation within a short notice.

The copy of this document may be downloaded from our website www.centralbankofindia.co.in

Modification in Request for EOI Document:

Before the date of submission of document of EOI, Bank may modify any part of this document. Such changes if any may be in the form of an addendum/corrigendum will be uploaded in the Bank's website www.centralbankofindia.co.in. All such changes will automatically become part of this Request for EOI and binding on all applicants.

Extension of date of submission of EOI:

Request for extension of date for submission of EOI will not be entertained. However, Bank at its discretion may extend the deadline in order to allow prospective applicants a reasonable time to take the amendment/changes.

Cost Effectiveness of the Program:

The program must be cost effective and must be able to provide the high quality training to the trainees.

Raising of queries/clarification on Request for EOI Document:

The bidders if require any clarification on this document may submit their queries on or before **18.03.2024** to cmrnp@centralbank.co.in & managerrnp@centralbank.co.in

List of abbreviations used in this EOI

Bank	Central Bank of India
EOI	Expression of Interest
Primary Site	Central Bank of India, Mumbai
DD	Demand Draft
RFP	Request for Proposal

2. SCOPE OF WORK:

The objective is to assess the procedures and potential of the training institutes/ universities who could provide initial training as mandated by central vigilance commission and also providing degree of “Post-Graduation Diploma in Banking & Finance to trainees further to be absorbed in the Bank as Permanent Employees subject to terms & conditions. A final RFP will be published on the official website after the process of EOI.

3. EXPRESSION OF INTEREST:

Banks invites reputed bidders to submit their “Expression of Interest” for the scope of work indicated in Point 2.0 i.e. Scope of Work. The scope mentioned in Point no. 2.0 i.e. Scope of Work covers only the general aspects.

The submission of the EOI shall include all such documents that are specified herein to prove the authenticity of the submission and any claim made therein. The burden of providing such claims shall lie with the bidder.

All costs & expenses associated with the submission of EOI shall be borne by the bidder while submitting the EOI and Bank shall have no liability in any manner in this regard or if it decides to terminate the process of short-listing of bidders for any reason whatsoever.

4. ELIGIBILITY CRITERIA:

In order to ensure that the bank gets the best amongst the training institutes/universities with a proven track record, a list of eligibility criteria for the prospective bidders has been outlined. Only those bidders who fulfil all the eligibility criteria of EOI shall be short-listed & allowed to participate in Presentation.

Shortlisted institutes/universities will be invited for the presentation. However, Bank reserves the right to float a fresh/open RFP for selection of bidders, not restricted to the entities shortlisted through the EOI process. Bank will have an absolute right to short-list the respondents who have participated in EOI. The terms and conditions of RFP along with eligibility criteria will be more exhaustive.

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Bank now invites eligible bidders to indicate their interest in providing the initial training as mandated by central vigilance commission and also providing degree of “Post-Graduation Diploma in Banking & Finance to trainees further to be absorbed in the Bank as Permanent Employees subject to terms & conditions.

I. Financial Eligibility Criteria:

S.I. No.	Items	
1.	The bidder must be an Indian firm/company/organization registered under Companies Act	Copy of Certificate of Incorporation issued by Registrar of Companies and full address of the registered office.
2.	The bidder should have minimum annual turnover of Rs 10 crores in each of the last two Financial Years (Audited balance sheet and Profit & Loss Statement for the last two years (FY 2021-2022, FY 2022-2023)	Financial Statement for (FY FY 2021-2022, FY 2022-2023)
3.	The bidder must have positive net worth during the last two consecutive financial year as per audited balance sheet and P&L accounts i.e. (2021-2022,2022-2023)	Financial Statement for (FY FY 2021-2022, FY 2022-2023)
4.	The bidder has to attach an undertaking that no Government/Undertaking Organizations has blacklisted the bidder for any reason.	Undertaking by Bidder
5.	Bidder should not been in NPA/bankruptcy by any of the financial institution in India	An Undertaking to this effect must be submitted in letter head
6.	The bidder has to provide a Point of Contact for all queries	Details of Point of Contact
7.	The bidder should provide address of their corporate office.	Self-Declaration on the letter head along with address.

II. Technical Eligibility Criteria:

S.I. No.	Items	
1.	Years of Experience in Imparting Training to BFSI	Minimum 5 years of experience in imparting training in BFSI.
2.	Professional Experience & Teaching Experience of Faculty	Minimum 3 Year of Experience of the faculty in providing professional training in BFSI and having professional qualification in the relevant field.
3.	Professional Trained for BFSI Industry	Minimum 25000 professional trained for the BFSI sector

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4.	Weightage shall be given to Institute/Universities having partnership with Banks in providing banking knowledge	At least, having partnership with 5 banks in providing training to banking professionals.
5.	Curriculum & Content Delivery Method	Participating institute/ universities shall present the basic idea of curriculum design and content delivery which shall be further customized as per the banking needs.
6.	Accommodation & Food facilities	Residential accommodation for the candidates enrolled in the course along with the food facility including Breakfast, Lunch, Snacks and Dinner.
7.	Accreditation & Certification	Certifications from relevant professional bodies that acknowledge the firm's expertise and authority to deliver expertise training.
8.	Technology and Infrastructure	Technology infrastructure to support e-learning platforms, virtual classrooms, in-app learning and other digital learning tools.

5. SUBMISSION OF "EOI"

Interested bidders may submit their EOI which should contain information as given in Annexure-I

Copies of the following documents are required to be submitted along with the EOI

- i) Copy of the Registration Certificate
- ii) Certifications like ISO certifications of the bidder, if any
- iii) MOU/Partnerships/Licensing Agreement with the companies providing training facility
- iv) Audited Financial Report for the last 2 years
- v) List of major projects implemented in the past 2 years with full particulars of clients, the bidder should furnish the performance certificate from the largest client when called for presentation
- vi) Any other relevant information considered necessary for successful implementation of the proposed scope of work.

Interested parties should submit the EOIs to The General Manager-HCM, Human Capital Management, Recruitment & Promotion Division, 17th Floor, ChanderMukhi, Nariman Point Mumbai -400021 Email- managerrnp@centralbank.co.in , cmrnp@centralbank.co.in. In case the designated day is declared to be a public holiday, the same may be extended to next working day. The sealed cover to be super scribed as Expression of Interest to provide initial training as mandated by central vigilance commission and also providing degree of "Post-Graduation Diploma Program in Banking & Finance to trainees further to be absorbed in the Bank as Permanent Employees subject to terms & conditions.

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The bidder shall bear all costs associated with the submission of EOI, presentation desired by the bank. Bank will not be responsible or liable for any cost thereof, regardless of the conduct or outcome of the process.

The proposal of only those applicants who satisfy the specified conditions will be considered for the evaluation process.

Bank reserves the right to short list bidders based on the requirement by the Bank and consider them for the next stage of evaluation. The decision of the bank in this regard shall be final.

This EOI is an invitation for prospective vendor's responses. No contractual obligation on behalf of the Bank whatsoever shall arise from the EOI process. For Final Procurement the Bank will follow the process as per Bank's policy and guidelines. Failure to furnish any information required by the EOI document will be at the interested bidder's risk and shall result in the rejection of its EOI.

The right to suspend the short-listing process or part of the process, to accept or reject any or all EOIs at any stage of the process and/or to modify the process or any part thereof at any time without assigning any reason therefore is reserved by Bank without any obligation or liability whatsoever.

Please Note: This is not a Request for Proposal (RFP) and commercials are not required to be submitted with Expression of Interest Bank reserves the right to qualify or disqualify any or all EOI responses without any assigning reasons whatsoever.

Annexure – I
Bidder's Profile

Format
(To be submitted by bidder on letterhead)

Dear Sir,

In response to your Expression of Interest notification no. _____ dated _____ submit the desired details as under:

Sr. No.	Parameters	Response
	Name of Firm/Company	
	Year of Incorporation in India /Date of Partnership Deed Execution	
	Name of the Partners/Directors	
	Name and Address of the Principal Banker	
	Address of the Firm/Company	
	a) Head Office	
	b) Local Office in Mumbai (if any)	
	Authorized Contact Person	
	a) Name and Designation	
	b) Telephone /Mobile No.	
	c) Email Id.	
	Financial Parameters	
	Business Parameters (last two FYs)	
	2022-23	
	2021-22	
	(Only firm/company figures should be mentioned. Not to include group/subsidiary Company figures)	
	Number of years of experience in providing services	

N.B. Enclose copies of Audited Balance Sheets/Certificate by CA (For FY 2022-23 & 2021-22) along with enclosures

Dated this Day of2024

(Signature)

(In the Capacity of)

Duly authorised to sign bid with seal/stamp for & on behalf of (Name & Address of the Bidder.

Annexure –II
Undertaking by the Bidder

Place
Date

To,

The General Manager-HCM
Human Capital Management
Recruitment & Promotion Division.
17th Floor, ChanderMukhi
Nariman Point
Mumbai -400021

Undertaking (To be submitted by all Bidder's on their letter head)

We _____ (Bidder Name), hereby undertake that

as on date of submission of tender, we are not blacklisted by the RBI/IBA/Bank/Central Government/any of the State Governments/Semi-Government bodies in India.

We also undertake that, we are not involved in any legal case that may affect the solvency/existence of our firm or in any other way that may affect capability to provide/continue the services to bank.

Yours faithfully

Authorized Signatories

(Name, Designation and Seal of the Company)

Date:



Annexure III

**Details of Engagement with Other Banks
(To be submitted by Bidder on letter head)**

Sr. No.	Name of Institution (Government/Semi-Government/ PSU/PSB/ Private Banks)	Year	Remarks if any

Authorised Signatories

(Name, Designation and Seal of the Company)