

BUSINESS SUPPORT DEPARTMENT

CO/BSD/ARCH/2021-22/757

January 13, 2022

To,

**Contractors empanelled with Central Office, Central Bank of India for  
Air conditioning work - Projects / work costing up to Rs. 10.0 lakh and Projects /  
work costing Rs. 10.0 lakh and up to Rs. 25.0 lakh**

Dear Sir,

**Reg : Quotation for supply and installation of air conditioners at Bank's residential  
flats at Wallace Apartment, Grant Road, Mumbai.**

Please find enclosed herewith blank quotations for supply and installation of air conditioners at Bank's residential flats at Wallace Apartment, Grant Road, Mumbai. You are requested to submit us the filled in quotations on or before 3.00 pm on 27/01/2022. The quotation shall be opened on the same day at 3.30 pm.

The offers shall be submitted in sealed cover super scribed as 'Quotation for supply and installation of air conditioners at Bank's residential flats at Wallace Apartment, Grant Road, Mumbai' and shall be addressed to Asst. General Manager - BSD, Central Bank of India, Central Office, Chander Mukhi, Nariman Point, Mumbai.

The tender shall be accompanied with 2 demand drafts of Rs. 2,000.00 towards non-refundable tender fee and Rs. 10,000.00 towards refundable initial security deposit. The demand drafts for tender fee and security deposit shall be placed in separate sealed cover and the quotation shall be placed in second sealed cover. Both the covers shall either be stapled together or placed in third sealed cover. The tender without the above said tender fee and security deposit shall be summarily rejected and the tender shall not be opened.

Thanking you,  
Yours faithfully

**(Jagdish Poonia)  
Asst. General Manager - BSD**

चन्दरमुखी, नरीमन प्वाइंट, मुंबई-400 021 / Chander Mukhi Nariman Point Mumbai - 400 021

दूरध्वनी/Tel , 022-2202 6428, 022-6638 7777

Web Site : [www.centralbankofindia.co.in](http://www.centralbankofindia.co.in)

## **GENERAL CONDITIONS**

1. Contractor is requested to inspect the site / premises, prior to submission of tender / quotation to acquaint with the site conditions.
2. Items to be carried out are listed in the attached schedule of quantities. The Bank reserves the right to add / omit any items partly or fully, without giving any reason.
3. The Contractor shall at his own expenses rectify the unsatisfactory works within 7 days. Bank reserves the right to carry out the work through any other agency / agencies and such expenditure will be recovered from the Contractor in the due course of time.
4. All soil, filth, debris, remaining / excess material, rubbish and other objectionable materials shall be at once carted away by the Contractor out of the premises / site as per local authority's rules in force, if any, at his own cost and expenditure. In absence of above, the Bank may do so at the contractor's risk and cost.
5. The Bank reserves itself the right to accept or reject any or all the tenders, without assigning any reasons for doing so.
6. The rates quoted in the tender should include all charges for material, labour, transportation and taxes, if any, etc. and Bank shall not be responsible for any other expenses in the connection.
7. The tenderer is requested to sign the tender form, and the schedule of quantities on all pages, otherwise the same is likely to be rejected.
8. No extras shall be paid for any minor alterations made in design / specification while work is in progress. The rate for any new / extra items shall be settled by the Bank, after getting necessary rate analysis from the Contractor.
9. Contractor shall show deduction of cost of basic material as mentioned in the quotation vis-à-vis procurement cost.
10. No advance shall be paid. Final payment shall be released only after completion of the total work duly certified by occupants.
11. Rates quoted in the tender / quotation should be valid for at least 90 days from the last date of receiving the tenders.
12. Contractor shall have to complete the work in 15 days.
13. The electricity and water for the work shall be provided by Bank free of cost.

14. The work shall be carried out during day time only as per the rules and guidelines of Wallace Society.
15. The air conditioners shall be guaranteed for a period of 12 months from the date of installation. 5% of the billed amount of work will be retained with the Bank till the completion of guarantee period of one year and shall be released after that, if there are no defects / complaints about the work done.
16. Contractor shall be responsible and liable for compliance of all applicable labour laws including, Workmen's Compensation Act, Contract Labour, Shops & Establishment, Policy of Insurance, Fire Insurance. At no time shall you claim the above from the Bank.
17. The contractor shall vouch for safe bonafied conduct and fidelity of the staff employed by him, sub-contractors and agents. Any damage caused willfully or in negligence to the work executed by him or other agencies shall be borne by him. Additional cost, if any to set right such damages shall be borne by the contractor.
18. Watch and ward in respect of all materials / equipment at the site for use in work shall be the contractor's responsibility.
19. The tender shall be accompanied with 2 demand drafts of Rs. 2,000.00 towards non-refundable tender fee and Rs. 10,000.00 towards refundable initial security deposit.
20. The demand drafts for tender fee and security deposit shall be placed in separate cover. The tender without the above said tender fee and security deposit shall be summarily rejected and the tender shall not be opened.
21. The contractor shall submit a certificate of authorised dealer from the manufacturer.
22. The contractor shall submit offer for SITC for 1 manufacturer only. Multiple offers shall not be entertained.

We accept the above conditions in toto.

Contractor's signature

Date

## Bill of quantity

| Sr. no. | Description  | Quantity | Rate (Rs) | Amount (Rs) |
|---------|--|----------|-----------|-------------|
| 1       | Supply of Hitachi / Diakin make 1.5 ton 5 star split air conditioner with copper condensor coil, in built stabiliser, remote operated, anti bacterial coating, dust and microbial filters, etc. complete.  | 23 Nos   |           |             |
| 2       | Installation, testing and commissioning of above split air conditioners including supply of suitable brackets for out door units, power plug tops, electrical cables, copper tube up to 10'-0" distance between indoor and out door units, etc. complete | 23 Nos   |           |             |
| 3       | Extra for copper tube  | 200'-0"  |           |             |
| 4       | Total  |          |           |             |
| 5       | GST on supply of air conditioners  |          |           |             |
| 6       | GST on installation, testing, commissioning and extra copper tube  |          |           |             |
| 7       | Total  |          |           |             |
| 8       | Buy back of existing window air conditioners   | 23       |           |             |
| 9       | GST on buy back of existing window air conditioners  |          |           |             |
| 10      | Total buy back amount  |          |           |             |
| 11      | TOTAL including buy back   |          |           |             |
| 12      | Total in words - Rs.   |          |           |             |

Contractor's name and address

Contractor's signature

Date