

उद्धरण के लिए अनुरोध/ Request for Quotation

To All Empaneled Vendors

Request for Quotation for Minor Interior, Electrical and Allied Repair Works At Standard Building, South Mumbai Regional Office.

	18-01-2022					
विज्ञापन की दिनांक/ Date of Advertisement						
प्रस्तुत करने की अंतिम दिनांक / Last Date of	01-02-2022 by 15:00 Hrs					
Submission						
खुलने की दिनांक Opening Date	01-02-2022 15:30 Hrs					
कार्य अवधि/Time Period of Work	कार्य आदेश प्रदान करने की दिनांक से 14 दिन					
	14 days from award of Work Order					
बयाना जमा राशि/Earnest Money Deposit	रु./Rs.5, 000.00. मात्र (सेन्ट्रल बैंक ऑफ इंडिया के पक्ष में मांग ड्राफ्					
	जो थाइन पर देय हो/ Rs.5,000.00(Five Thousand Only) DD In					
	favor of Central Bank Of India, Payable at Mumbai.					
संपर्क व्यक्ति/Contact person name	Mr.Akardeep Sarkar –Chief Manager -7602853478					
·	Mr.V.Amarnath – Manager, Architect6303929013					
स्वतंत्र बाहरी मॉनिटर /Independent External	Mr.Trivikram Nath Tivari					
Monitor(IEM)	MAIL ID: - trivikramnt@yahoo.co.in					
	Mr.Jagadip Narayan Singh					
	MAIL ID: - jagadipsingh@yahoo.com					
	South Mumbai Regional Office, 346 Standard					
बोलियां जमा करने का स्थान /	Building, Dr. D. N. Road, Fort, Mumbai-400023					
Place of submission of Bids &						
opening of bids						
E-mail id for correspondence	gadmumnro@centralbank.co.in					
	archmmzo@centralbank.co.in					

प्रस्तुतकर्ता/SUBMITTED B Y:

ठेकेदार का नाम/NAME OF CONTRACTOR :

पता/ADDRESS :

जीएसटी विवरण/GST DETAILS :



SMRO/BSD/ 2021-22:

03-12-2021

सिविल कार्य हेतु सभी अहर्ता प्राप्त एवं अनुभवी वेडर्स/ All qualified and empaneled vendors undertaking Interior ,Electrical and Allied Works .

Reg.:- Request for Quotation for Minor Interior, Electrical and Allied Repair Works At Standard Building, South Mumbai Regional Office.

Sealed quotations will be received by the Senior Regional Manager ,South Mumbai Regional Office (SMRO),346 Standard Building,Dr.D.N.Road ,Fort Mumbai, up to 3:00 p.m. on 01-02-2022(date of submission) and will be opened on the same day at 3.30 p.m.

नियम एवं शर्तें/ Terms and conditions:

- 1. प्रतिस्पर्धात्मक दर प्रस्तुत करने के पूर्व वेंडर साइट का निरीक्षण करें/ The vendor has to inspect the site before offering the competitive quote.
- 2. आंचलिक कार्यालय द्वारा फायनल भुगतान समय पर एवं संतोषपूर्वक कार्य पूर्ण होने के उपरांत किया जाएगा. सभी भुगतान नेफ्ट के माध्यम से किए जाएंगे / The final payment will be will be made by the Regional Office on satisfactory and timely completion of work. All payments will be made through NEFT.
- 3. बैंक के पास किसी भी समय बिना कोई कारण बताए अनुबंध रद्ध करने/ आंशिक अथवा पूरी तरह परिवर्तित करने का अधिकार सुरक्षित है. यदि कंपनी द्वारा वांछित मानक/मरम्मत/रखरखाव एवं इंस्टालेशन के मानदंड और उल्लिखित समय सारणी का अनुपालन और नहीं किया गया है तो बैंक के पास इंस्टालेशन/रखरखाव आदि के लिए देय राशि से किसी भी राशि तक कटौती/अर्थ दंड लगाने का अधिकार भी सुरक्षित है./ The Bank reserve the right to terminate / modify the contract partly or fully, anytime without assigning any reason whatsoever. The Bank also reserves the right to deduct / forfeit any amount as deemed fit, payable for the installation / maintenance in case the required standards / specification of repairs / maintenance and installations are not kept / maintained and time schedule as laid down is not adhered to by the Company.
- 4. वेडर को कार्य पूर्ण होने का प्रमाण पत्र प्रबंधक वास्तुविद अथवा बैंक के किसी प्रतिनिधि से जो कार्य को सुपरवाइज़ कर रहा है द्वारा विधिवत हस्ताक्षरित प्रमाण पत्र लेना होगा/ The vendor is also required to get the work completion certificate duly signed by the Architect or any representative of the Bank supervising the work.
- 5. प्रभारी अधिकारी के विधिवत रूप से हस्ताक्षरित कार्य पूर्ण होने के प्रमाण पत्र सहित इनवाइस की प्रति (जीएडी) विभाग आंचलिक कार्यालय को कार्यालयीन रिकार्ड के लिए प्रस्तुत की जानी चाहिए/The copy of the invoice along with the work completion



certificate duly signed by Officer in charge has to be submitted with the Zonal Office (BSD) for the office record.

- 6. बैंक के पास बिना कोई कारण बताए किसी अथवा सभी निविदा/कोटेशन को स्वीकार अथवा रद्ध करने का अधिकार सुरक्षित है/The Bank reserves the right to accept or reject any or all the tenders / quotations, without assigning the any reasons for doing so.
- 7. निविदा/कोटेशन में दशाई गई दर में सामग्री/मजद्री/परिवहन इत्यादि शामिल होना चाहिए एवं बैंक इस संबंध में अन्य किसी व्यय के लिए जिम्मेदार नहीं होगा. यह दर निविदा/कोटेशन की प्रस्तुति की दिनांक से 6 माह के लिए वैद्य होंगी./ The rates quoted in the tender / quotation should include all charges for material, labour, transportation and taxes, etc. and Bank shall not be responsible for any other expenses in this connection. The rates shall be valid for minimum 6 months period from the date of submission of the tender / quotation.
- 8. निविदकर्ता से अनुरोध है कि वे निविदा फॉर्म पर हस्ताक्षर करें अन्यथा निविदा/कोटेशन रद्ध किया जा सकता है/ The tenderer is requested to sign the tender form, otherwise the tender / quotation is likely to be rejected.
- 9. कोई भी अग्रिम प्रदान नहीं किया जाएगा. बैंक की संतुष्टि के अनुसार कार्य पूर्ण होने पर फायनल इनाइस प्राप्त होने की दिनांक से एक सप्ताह के अंदर भुगतान किया जाएगा/No advance shall be paid. Payment shall be done only on completion of the work to the satisfaction of the Bank with in one week from the receipt of the final invoice.
- 10. सामग्री को स्टोर करने की जिम्मेदारी वेंडर को अपनी लागत पर करनी होगी/The storing of material shall be the vendor's responsibility at his cost.
- 11. वेंडर वर्कमेन कंपनसेशन एक्ट, कांट्रेक्ट लेबर,शॉप एंड एस्टब्लिशमेंट, पॉलिसी ऑफ इंश्योरेंस, फायर इंश्योरेंस सित सभी लागू लेबर लॉ के अनुपालन के लिए जिम्मेदार होगा. उक्त का दावा किसी भी प्रकार से कभी भी आप इसे बैंक से दावा नहीं किया जा सकेगा/The vendor shall be responsible and liable for compliance of all applicable labour laws including Workmen's Compensation Act, Contract Labour, Shops & Establishment, Policy of Insurance, Fire insurance. At no time shall you claim the above from the Bank.
- 12. वेंडर को कार्य करते समय इस बात का ख्याल रखना होगा कि परिसर, इलेक्ट्रिकल केबल इत्यादि का नुक्सान न हो. यदि कोई नुक्सान होता है तो वेंडर को इस आपनी लागत पर ठीक कराना होगा./The vendor shall take care that the work is carried out without causing



damage to the premises, electrical cables, etc. Any damage caused shall be rectified by the vendor at his own cost.

- 13. वेंडर को उसके द्वारा नियुक्त कर्मचारियों की विश्वसनीयता, सद्भाव आचरण एवं ईमानदारी का ध्यान रखना होगा. वेंडर द्वारा अथवा अन्य एजेंसी जानबूझकर अथवा लापरवाही से कार्य किए जाने से होने वाले नुक्सान की भरपाई आपको करनी होगी/The vendor shall vouch for safe, bonafide conduct and fidelity of the staff employed by him. Any damages caused willfully or in negligence to the work executed by him or other agencies shall be borne by him.
- 14. साइट पर कार्य के लिए प्रयुक्त होने वाली सभी सामग्री की निगरानी की जिम्मेदारी वेंडर की होगी/ Watch and ward in respect of all materials / equipment at the site for use in work shall be the vendor's responsibility.
- 15. रु.5,000 मात्र की बयाना राशि सेन्ट्रल बैंक ऑफ इंडिया के पक्ष में आहरित मांग ड्रॉफ्ट जो थाइन पर देय हो के माध्यम से जमा की जानी होगी/Earnest Money Deposit (EMD) of Rs. 5000/- (Rupees Five Thousand only) is to be paid through DD favoring Central bank of India, payable at Mumbai.
- 16. कार्य आदेश की प्राप्ति से (02) सप्ताह के भीतर कार्य पूरा करना होगा. इसमें किसी भी प्रकार के विलंब के लिए प्रोजेक्ट की लागत का 1 प्रतिशत प्रति सप्ताह के हिसाब से दंड लगाया जाएगा जो अधिकतम प्रोजेक्ट की लागत के 10 प्रतिशत के अधीन होगा/The work has to be completed within maximum two (02) weeks from getting the confirmed work order. Any delay beyond this period will attract a penalty of 1% of the cost of the project per week subject to maximum 10% of the cost of the project.
- 17. कार्य की पूर्ण होने की दिनांक से 6 महीना तक की गारंटी होगी. बिल की राशि का 5 प्रतिशत बैंक द्वारा 6 महीना की दोष देयता को पूरा करने के लिए अपने पास रखा जाएगा/The work shall be guaranteed for a period of 6 Month from the date of completion. 5% of the bill shall be retained by Bank till the completion of defect liability period of 6 Months.
- 18. किसी भी कारण से विलंब से प्राप्त एवं ई मेल/टेलीग्राफिक निविदाआं पर विचार नहीं किया जाएगा/ Tenders received late on account of any reason whatsoever and e-mail / telegraphic tenders will not be entertained.
- 19. प्रत्येक निविदा के साथ निविदा मांग ड्राफ्ट जो पर देय हो के माध्यम से बयाना जमा राशि संलग्न होना चाहिए. निविदाएं जो निविदा की लागत एवं मांग ड्राफ्ट के माध्यम से बयाना



जमा राशि के साथ संलग्न नहीं होंगे उन्हें गैर उत्तरकारी मानकर रद्ध किया जाएगा/ EMD by Demand Draft payable at Mumbai must accompany each tender and the tenders not accompanied by the Cost of Tender and EMD by Demand Draft are liable to be rejected as NON-RESPONSIVE.

- 20. बैंक न्यूनतम निविदा को स्वीकार करने के लिए बाध्य नहीं है एवं बैंक के पास किसी भी अथवा सभी निविदाओं को स्वीकार अथवा रद्ध करने का अधिकार सुरक्षित है/ The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all tenders.
- 21. कोट की गई दर में बिना बढ़ोत्तरी के कोई बदलाव नहीं होगा एवं 6 माह तक बाध्य रहेंगी/The price quoted shall be firm and binding without any escalation whatsoever for six months.
- 22. (A) तकनीकी एवं दर सारणी अनुबंध। में दर्शाइ गई है/ the technical specification & rate schedule is placed at: Annexure-I

	भवदीय/Yours faithfully,
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Senio	or Regional Manager



बिल ऑफ कवांटिटि के लिए प्राक्कथन/PREAMBLE TO THE BILL OF QUANTITIES

प्रस्तावित कार्यालय परिसर में प्रस्तावित कार्य निविदा के आवरण पृष्ठ (पृष्ठ नं. निविदा के आवरण पृष्ठ (पृष्ठ संख्या 1) में उल्लेखानुसार करना होगा. प्रस्तावित कार्य की गुणवत्ता में सर्वश्रेष्ठ कारीगरी होना चाहिए। ठेकेदार को यह सुनिश्चित करना चाहिए कि प्रोजक्ट के लिए सामग्री की सूची में उल्लिखित सामग्री श्रेष्ठ गुणवत्ता की हो.

The work proposed to be carried out at the proposed Office premises as mentioned on the cover page (page no.1) of the tender The quality of work proposed should have *the best* workmanship. The contractor should ensure that only the first quality materials mentioned in the list of material is purchased for the project.

- 1. कार्य इस तरह से किया जाए कि स्वरूप में कोई गड़बड़ न हो.
 The work should be carried out in such a way that the structure is not disturbed.
- 2. निविदा प्रस्तुत करने से पहले विनिर्देशन में किसी भी अंतर/विसंगति को को प्रभारी इंजीनियर के साथ स्पष्ट किया जाना चाहिए। प्रभारी इंजीनियर को कार्य के दौरान मूल अवधारणा के अनुरूप एक उचित सीमा तक विनिर्देश को संशोधित करने की स्वतंत्रता होगी: निविदाकर्ता को ऐसा कार्य बिना अतिरिक्त लागत के करना होगा.

Any difference / discrepancies in the specification should be clarified with the Engineer in charge before submitting the tender. The Engineer in charge will have the liberty to modify the specification to a reasonable limit to suit the basic concept during the course of work; the tenderer should carry out such work without any extra cost.

3. किसी भी बड़े संशोधन के मामले में ऐसी वस्तुओं को अतिरिक्त मद के रूप में माना जाएगा. ऐसी मदों का भुगतान का इंजीनियरिंग दर / बाजार दर विश्लेषण के आधार पर किया जाएगा. सामग्री और श्रम की कुल लागत का 15% निविदाकर्ता के लाभ के रूप में माना जाएगा.

In case of any major modification such items will be considered as extra items. Payment for such items will be paid based on the Engineering rate / Market rate analysis. 15% of the total cost of material and labour will be considered as tenderer's profit.

4. ठेकेदार को सुचारु कार्य प्रवाह के लिए साइट पर नियुक्त अन्य ठेकेदार के साथ समन्वय करना होगा.

The contractor should co-ordinate with the other contractors employed at the site for smooth flow of work.

NOTE:

The Building is occupied by the Bank. The work need to be carried out as per the instruction of the Bank time schedule. Further, the work needs to be carried in phase



wise. The Contractor should prevent the external glazing and the flooring with plastic sheets and P.O.P. sheet respectively.

- 1. The contractor should obtain necessary permission from the BMC any Government Authority if required along with the security deposit amount, the security amount will be reimbursed to the contractor.
- 2. The Contractor needs to clean the site on day to day basis.

BILL OF QUANTITIES:

Note:

- 1. Rates to be quoted by the tenderers in the item rate tender in figures and words shall be accurately filled in, so that there is no discrepancy in the rates written in figure and in words. However, if a discrepancy is found between the rate written in figures and rate written in words then the rate which correspond with the amount worked out by the contractor shall be taken as correct.
- 2. If the amount of an item is not worked out by the tendered, or it does not correspond with the rate written either figures or in words, then the rate quoted by the tenderer in words shall be taken as correct.
- 3. Where the rate quoted by the tenderer in figures and in words tally but the amount is not worked out correctly, the rate quoted by the contractor will be taken as correct, not the amount.
- 4. The work need to be carried out as per the time schedule instructed by Bank.
- 5. All other office furniture, office equipment, flooring, false ceiling etc. to be cover with plastic sheet or required packing materials
- 6. Any damages done by the contractor will be recover from the contractors.
- 7. Cleaning to be done on day to day basis.
- 8. Electrician and one supervisor should be posted in working day to avoid any office disturbance and maintain the office smoothly.

(NOTE: The above rates are inclusive of all applicable taxes but exclusive of GST and Only GST as Applicable would be paid as per actuals)



ANNEXURE 1(Financial)

SNO	ITEM & SPECIFICATION	UNIT	QTY	RATE(Rs.)	AMOUNT(Rs.)
1	For Partitions: All partitions shall have a frame work of saal / kail/chill wood size 50x35 or 50x50 mm at spacing not exceeding 600mm c/c in both directions as per requirement with 6mm ply on both faces including grooves, with / without 1mm thick laminate of approved make and design, up to 750/900/1200/1500/2100/2400mm height and clear transparent/frosted/etched glass of 5/9mm thickness shall be provided above the height of 750/900mm as per drawings and details. Vertical members for framing shall be continuous/ one piece i.e. without joint. The rate to include provision of extra frame work as necessary for skirting and making cut-outs for electrical switch plates, switch boxes, light fittings light etc, making provision for laying conduit as per drawings and directions of site Eng. / Architect. All wood frame work to be applied with 2 coats of fire retardant paint and 1 coat of wood preservative with antitermite properties. The work also includes doors with door closers /flap doors as per requirements along with all locks (Godrej or equivalent) Handles, Hinges, stoppers etc. as per bank's architect instructions Measurement of height shall be taken from finished floor level up to the bottom level of false ceiling, In case of varying heights on either side of partition, average heights shall be considered.				
1.1	PARTLY GLAZED PARTLY LAMINATED WOODEN PARTITION				
	Providing and fixing partly Glazed Partition partly laminated wooden as per main specifications mentioned above up to bottom of false ceiling. Item also includes 5mm clear transparent Etched Glass above 900 mm to 2100 mm fixed in 35x20 mm cedar/steam beach/teak wood beading fixed around opening finished with melamine matt finish polish. Rest of specifications same as MAIN specifications of Partitions. etc. complete to the	Sq.ft	540		

	satisfactions of Architect/ Bank.			
1.2	LOW HEIGHT PARTITIONS			
	Providing and fixing Low height partition from floor level up to the 1220 /1530mm as per main specifications mentioned above.1.0mm thick laminate of approved make and design to be fixed on both faces over 6mm thick ply. Partition to have a 75x20 mm th. melamine polished cedar/steam beach/teak wood moulding on top and side edges of partition.9 mm thick plain/etched glass above 900 mm height in taper or curved shape as detailed shall be fixed with steam beach/ teak wood beading of 25x12 size., complete with polishing/paining the grooves as per design and to the satisfaction on Architect / Bank. The low height partitions shall include flap doors with required	Sq.ft	700	
	hardware and fittings.			
2	OFFICER'S TABLES GENERAL:			
	All Tables / counters/ work stations to have 19mm Ply block board top & sides, and apron/front modesty 12 mm comm. Ply/board .Unless otherwise specified, all external/exposed surfaces shall be provided with 1.0 mm laminate finish and all internal surfaces shall be painted with white/ivory shade of satin finish enamel paint of approved make. Drawer/side storage units to be made from 12mm /19mm ply, with steam beach/teak wood lipping on edges. The drawers to run on telescopic drawer channels of approved make. Drawer units to have two smaller and one bigger drawers and locking arrangement (Godrej or equivalent). Foot-rest 75x50mm 2nd class cedar wood member to be fixed for each table the rate to include all hardware such as drawer channels, SS handles etc. The item also includes a tray for key board running on telescopic channel, finished with laminate on top and rounded front size 560x450 readymade EBCO make CPU trolley with castors etc. complete. In case of curved shape of table / counter, length at the center of the top shall be measured for payment.			
2.1	SRM TABLE			
	Providing and fixing SRM Table as per main specification but finished in 1 mm laminate in two	Nos	01	

	or more colours. The table front provided with laminate on S.S Studs (Size 135 x 60 MM approx.). The table size to be 6'-0" x 3'-3" x 2'-6" &			
	storage unit 3'-0" x 2'-0" Table top fixed with			
	glass of approved thickness on metal SS studs			
2.2	Manager Table		_	
	Providing and fixing Officer/Manager Table as per main specification but finished in 1 mm laminate in two or more colours. The table front provided with laminate on S.S Studs (Size 135 x 60MM aprox.). The table size to be 4'-6" x 2'-6" x 2'-6" & storage unit 3'-0" x 1'-6"	Nos	2	
2.3	Officer Table			
	Providing and fixing Officer/Manager Table as per main specification but finished in 1 mm laminate in two or more colors. The table front provided with laminate on S.S Studs (Size 135 x 60MM approx.). The table size to be 4'-6" x 2'-6" x 2'-6.	Nos	16	
3	FROSTED FILM			
	Supply of frosted film in approved designer pattern over glass as per design to manufactures specification and engineer in charge instructions.	Sq.ft	200	
4	ENTRANCE DOOR (incl. Floor Spring)	Nos	02	
	Providing and fixing glass door for entry with 3" X 3" beach frame wood work duly fixed with the partition/wall with hold fast duly polished. A white beach wood frame work size 6" X 2" as top and bottom rail with a decorative handle of 600mm of approved brand, floor spring, Locks, etc., all complete. 4" X 2" thick stiles to be fixed on the frame 3 sides. 12mm thick etched glass and Central bank logo frosted design with necessary and blasting/granular blasting to be provided and edge should be machine beveled polished. The work to be completed as per design and specification of the Architect all complete. The wooden portion to be duly melamine polished. by the architect. The door shall be inclusive of and fixed on floor spring of ISI approved make such as Godrej/Everest / Everite / Efficient Gadget etc. complete.			
	FALSE SELLING	0 0	000	
5	FALSE CEILING:	Sq.ft	200	

	Providing and fixing in position suspended false ceiling consisting of the following G.I. sections manufactured by M/s. India Gypsum Ltd. Vertical suspenders of angle section, peripheral channels, primary and secondary frame work at centre to centre distance of 450mm to 600 mm center to center and C channel to be fixed with top R.C.C. ceiling as per the site requirement and minimum distance of 900mm center to center and all as per the India Gypsum Technical Specification maximum of 'C' channels, the suspenders to be fixed with the ceiling with the help of angle cleats and expansion bolts. The peripheral channels to be screwed to the wall with the help of metal screws, the junction of peripheral channels and primary / secondary channels to be screwed with suitable metal screws. The junctions of primary and secondary channels to have G.I. clips. Providing and fixing 12 mm thick double skin gypsum board manufactured by M/s. India Gypsum Ltd. to the frame work with the help of suitable screws in line and level. The item also includes providing false ceiling in stepped design. The joints of the boards to be finished with bonding paper. Providing and applying 2 coats of gypsum primer to the entire surface and finish the same with putty work etc. so as to be ready to receive paint. The false ceiling will be in stepped design. The actual visible area will be measured and paid. This item includes necessary cut out for the electrical and other service.			
6	GYPSUM DROP CEILING As per design with vertical drops and curves. Specification of item no 9 to be adhered.	Sq.ft	200	
7	POINT WIRING			
	SPECIAL POINTS: (RAW)any length(TO WORKSTATIONS)	Nos	40	
	Supply, fixing, testing and commissioning of following Modular type switch socket with cover plate, sheet steel box etc on surface / concealed manner I/c electrical wiring with 2 X 2.5 sq mm + 1 X 2.5 sq mm FRLS PVC insulated copper conductor single core multi stranded wire in rigid MMS grade			



b	14-15 w ,Minimum 850 lumens LED ROUND DOWN	Nos	06			
	LIGHTER Diameter 110-165mm,CRI>80,PF>0.9					
		•	•		•	
	TOTAL					
	ADD GST as applicable					
	GRAND TOTAL					
/						
•	Rupees					
	Only)					
C	in the state of the Tandanau/a		Data			
5	ignature of the Tenderer/s		Date	#1		
	With the Seal of the Company					
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Confirmation of Acceptance of Tender terms and conditions

(To be signed by the bidder)

We have studied the terms and conditions of Tender Enquiry including General and Special terms and conditions, the specifications, lay-out drawings, Schedule of Quantities, Commercial terms and conditions, Approved Makes, etc.

We are accepting all terms and conditions of the Tender without any deviation.

Offer with any deviations from the Tender Enquiry are likely to be rejected.

We also understand that the order / s will be placed in the name of principals only and not in the name of their dealer/s. Our quotation is based on the above.

Date: _____ SIGNATURE OF TENDERER WITH RUBBER STAMP



DECLARATION

I / We hereby declare that I / We have read and understood the Terms and Conditions of the contract, Specifications, Drawings, and Schedule of Quantities etc. and hereby agree to abide by them. In token thereof, I / We have signed below and at the end of the Schedule of Quantities, failing which the tender is liable to be rejected.

I / We understand that our Tender will not be considered if the rates for items are not written both in FIGURES and WORDS.

I / We hereby confirm that only the relevant entries asked for, have been made within the Tender documents issued to us. I / We also confirm that in the event of any entry in this Tender document other than the relevant entry or condition shall make this Tender invalid.

Date: _____ SIGNATURE OF TENDERER WITH RUBBER STAMP