



क्षेत्रीय कार्यालय- दुर्गापुर



सेन्ट्रल बैंक ऑफ इंडिया  
Central Bank of India

CENTRAL TO YOU SINCE 1911

Regional Office- Durgapur

### Short Notice Inviting Tenders

RO/DURG/GAD/BSD/2021-22/12/79

Date: -04-12-2021

The Central Bank of India invites tenders from eligible bidders for printing stationery. The deadline for submission of tenders is 22-12-2021

Following are the list of Items, quality and quantity to be supplied:

SL	Items Name	Quantity	Size	Quality
1	SB A/C opening form	50000 pieces	34 cm x 21cm	54 GSM
2	Pay-In-slip ( 25 page per pad)	50000 pad	27.5 cm x 11 cm	54 GSM
3	CIF personal	50000 pieces	30 cm x 20 cm	54 GSM
4	CIF non-personal	5000 pieces	30 cm x 20 cm	54 GSM
5	Withdrawal Slip (25 page per pad)	50000 pad	14 cm x 9 cm	54 GSM
6	Specimen Signature Card ,SB	50000 pieces	15 cm x 9.5 cm	170 GSM
7	Form 15 G (50 page per pad)	500 pad	34 cm x 21.5 cm	54 GSM
8	15 H (50 page per pad)	300 pad	34 cm x 21.5 cm	54 GSM
9	ATM application form ( 50 page per pad)	300 pad	34 cm x 21.5 cm	54 GSM
10	RTGS/NEFT application ( 50 page per pad)	800 pad	30 cm x 21 cm	54 GSM
11	Senior Citizen application ( 50 page per pad)	200 pad	33 cm x 20.5 cm	54 GSM
12	Atal Pension Yajana (50 page per pad)	200 pad	34 cm x 21.5 cm	54 GSM
13	Form DA 1 ( 50 page per pad)	500 pad	34 cm x 21.5 cm	54 GSM
14	Form DA 3 ( 50Page per pad)	200 pad	34 cm x 21.5 cm	54 GSM
15	Contra (25 page per pad)	500 pad	17.4 cm x 10.5 cm	50 GSM
16	Interest Variation/waiver ( 50 page per pad)	500 pad	34 cm x 21.5 cm	54 GSM
17	PMSBY ( 50 page per pad)	500 pad	34 cm x 21.5 cm	54 GSM
18	PMJJBY (50 page per pad)	200 pad	34 cm x 21.5 cm	54 GSM
19	Loan –Cum-Hypothecation of Animal /Livestock/Crop	2000 pieces	34 cm x 21.5 cm	60 GSM
20	Cash Balance Register (200 page per register)	200 registers	32.5 cm x 20.3 cm	60 GSM
21	Attendance sheet	1000 pieces	42 cm x 34 cm	70 GSM
22	Letter of Guarantee	1000 pieces	34 cm x 21.5 cm	60 GSM
23	Term Loan Agreement	1000 pieces	34 cm x 21.5 cm	60 GSM
24	Delivery channel application form ( 25 page per pad)	200 pad	25.5 cm x 18.5 cm	54 GSM
25	Consent clause of Borrower Annx-1	1000 pieces	34 cm x 21. Cm	60 GSM
26	Locker application form	1000 pieces	34 cm x 21.5 cm	60 GSM
27	Locker signature Card	1000 pieces	18 cm x 11 cm	170 GSM
28	CKCC card	1000 pieces	18 cm x 11 cm	170 GSM

AT & P O - Mamra Bazar- 713206 ( Durgapur), Dist- Burdwan  
फोन /Phone – 0353-2504280/281, 2504260 फैक्स/ Fax – 0353-2504256





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29	Sanction letter cum-acknowledgment ( 50 page per pad)	200 pad	34 cm x 21.5 cm	54 GSM
30	MMDC cover	50000 pieces	23.5 cm x 17 cm	70 Micron
31	Envelop with bank name	10000 pieces	28 cm x 12.5 cm	27 KG/RIM
32	Envelop without bank name	3000 pieces	28 cm x 12.5 cm	27 KG/RIM
33	DA -2 (50page per pad)	200 pad	34 cm x 21.5 cm	54 GSM
34	Letter of Lien ( 50 page per pad)	200 pad	26 cm x 18 cm	54 GSM
35	Letter of Continuity (50 page per Pad)	200 pad	31 cm x 20.3 cm	60 GSM
35	Aadhar link (50 page per pad)	200 pad	20.5 cm x 16.5 cm	54 GSM
36	Loan agreement	1000 pieces	34 cm x 21.5 cm	60 GSM
37	DD application form ( 50 page per pad)	500 pad	27 cm x 14.5 cm	54 GSM
38	Term Loan Agreement for small loan	1000 pieces	34 cm x 21.5 cm	60 GSM
39	Letter of Hypothecation to secure Demand Cash Credit against goods	5000 pieces	34 cm x 21.5 cm	60 GSM
40	Term Loan Agreement for Hypothecation of Vehicle	1000 pieces	34 cm x 21.5 cm	60 GSM
41	Application for Demand Loan/Overdraft against Bank Deposit/NSC/LIC/UTI	200 pad	34 cm x 21.5 cm	54 GSM
42	Debit balance confirmation	500 pad	34 cm x 21.5 cm	60 GSM
43	CMDS receipt(50 page per book having duplicate receipt of same no. Colour of original is white & duplicate is pink)50*2=100 page per book	5000Book		54 GSM
44	Stock Statement	200 pad	31 cm x 18.5 cm	54 GSM
45	Sanction Order	200 pad	34 cm x 21.5 cm	54 GSM
46	Voucher packet cover	1500 sheet	25 cmx15 cm	
47	BC Account opening Form	200 pad	34 cm x 21.5 cm	54 GSM
48	CMDS A/C opening Form(50 page/pad)	100 pad	34 cm x 21.5 cm	54 GSM

1. The vendor should enclose specimen of the paper to be used for printing of a particular item along with the quotation for quality checking of the same.
2. Specimen paper to be enclosed mentioning items no stamped and signed by the vendor.
3. The quantity mentioned in notice is tentative one year and bank may procure the same on piecemeal basis as per requirement.
4. The rate quoted should be including taxes and this will be valid for a period of one year from the date of acceptance of the order.
5. The order material shall be supplied in one lot not in a phase manner within 15 days from the date of order. Otherwise bank will reserve the right to impose penalty @ 1% per day beyond stipulated period.
6. Bank will reserve the right to cancel the order/construct without any reason thereof.

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7. Incase party fail to complete the order , the same may be delisted for one year.  
They shall not be eligible to participate in any tender process.
8. Specimen of the items may be collected from the concerned Deptt.
9. The proof of the matter must be get checked /verified before final print.
10. The quotation must be mentioned GST no. of the firm/Printer
11. The bidder should have their own printing press and have at least 3 years' experience in similar field of jobs.
12. The delivery time for supply of goods should not be more than 15 days.
13. The quotation may be submitted in single sealed envelop by hand, courier or by post.
14. Quotation must be mentioned GST percentage and whether it is including in or excluding from the quoted amount.

  
Ajay Kumar  
Chief Manager

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