

CENTRAL BANK OF INDIA

Zonal Office Delhi

INVITES

RFQ for

Civil Repairs Works in

- (i). Central Bank of India's Zonal Office, Plot no. 4, Block no. 54, D B Gupta Road, Karol Bagh, New Delhi-110005 and
- (ii). Flat no. 647, Maruti Mane Block, Asiad Games Village Complex, New Delhi-110049.

(ONLY FOR EMPANELLED CONTRACTORS OF DELHI)

Last date of Tender Submission: 03.00 PM of 29.12.2021

Date & Time of bid opening: 03:30 PM of 29.12.2021 or any other date as decided by Bank.

Tender to be submitted in Single Sealed Envelope only

Contact Details of Independent External Monitor (IEM) -

ShriTrivikramNathTiwari, mail ID: trivikramnt@yahoo.co.in

ShriJagdip Narayan Singh, mail ID: jagadipsingh@yahoo.com

RFQ for
Civil Repairs Works in Central Bank of India's Zonal Office and
Flat no. 647, Asiad Games Village Complex, New Delhi.

Name of the Tenderer:

Address:

.....

.....

Email id:

Mobile No.

Last Date of submission: 29.12.2021

**Assistant General Manager-BSD
Central Bank of India, Zonal Office Delhi**

APPENDIX TO GENERAL CONDITIONS OF CONTRACT

- a) Tender Fee : NIL.
- b) Earnest Money Deposit (EMD) : NIL.
- d) Time period for work completion: 30 days from date of handing over of site and issue of work order by Bank.
- e) Stages of payment : progressive on the basis of work done. (Min. bill amount should be Rs. 0.50 lakhs)
- f) Retention Deposit : 5% of the cost of duly verified work done (to be deducted from each bill).

Signature of Contractor with seal

RFQ for
Civil Repairs Works in Central Bank of India's Zonal Office and
Flat no. 647, Asiad Games Village Complex, New Delhi.

INDEX

No.	DESCRIPTION	PAGE NO.
1	NOTICE INVITING TENDER	05
2.	FORM OF TENDER	06
3.	INSTRUCTIONS TO TENDERERS (ANNEXURE-I)	07-10
4.	PRICE BID	11-13

NOTICE INVITING TENDER

REF. NO.ZO:GAD:2021-22

Dated 21.12.2021

Dear Sir / Madam,

Reg: RFQ for Civil Repairs Works in Central Bank of India's Zonal Office Plot no. 4, Block no. 54, D B Gupta Road, ND- 110005 and Flat no. 647, Maruti Mane Block, Asiad Games Village Complex, New Delhi-110049.

Please note the following:

1. Central Bank of India, invites you to tender for the aforesaid work.
2. RFQ document can be collected from General Administration Department, Central Bank of India, Zonal Office, plot no 4 block no. 54, Karol Bagh, New Delhi-110005 or can be downloaded from the tender section of below Bank's website.

[http:// www.centralbankofindia.co.in](http://www.centralbankofindia.co.in)

The RFQ document has also been sent through email which may be printed, filled & submitted.

3. The sealed RFQ in the prescribed in single envelope should be submitted to AGM-BSD, Central Bank of India, Zonal Office, plot no 4 block no. 54, Karol Bagh, New Delhi-110005 super scribed "TENDER FOR CIVIL REPAIRS WORKS IN CENTRAL BANK OF INDIA'S ZONAL OFFICE AND FLAT NO. 647, ASIAD GAMES VILLAGE COMPLEX, NEW DELHI."

The RFQ document is to be submitted in a single sealed envelope. ONLY EMPANNELED Vendors of Delhi shall apply for the tender. Any question/doubts related to tender document may be clarified with Bank over phone on 011-42827824/825 (10am to 5pm). The bids shall not include any conditions whatsoever. Only unconditional tenders will be accepted. Any conditional tender will be liable for rejection. Any bidder desirous of imposing any condition having financial implication should read the tender appropriately and should not put any condition in the tender.

4. The envelope should be submitted to the above office on and before 03.00 PM of 29/12/2021. The RFQ Bid will be opened at 03.30 PM on 29/12/2021 or any other date which may be decided by Bank in due course at above mentioned address in presence of tenderers or their authorized representatives who choose to be present.
5. RFQ received late on account of any reason whatsoever and telegraphic and faxed tenders shall not be entertained.
6. The Defect Liability Period of the said work shall be for 1 year from the date of work completion and handing over of site by contractor duly accepted by Bank.
7. Validity of the RFQ shall be 30 days after the deadline for submission of bids prescribed by Bank.
8. The Employer does not bind himself to accept the lowest or any tender and reserves the right to accept or reject any or all tenders, either in whole or in part, without assigning any reason for doing so.
9. Any addendum/corrigendum thus issued shall be part of the Tender Documents and shall also be posted only on the Bank's website. Therefore applicants are requested to visit the Bank's website regarding modifications / corrigendum issued.
10. For any further information on the tender, Central Bank of India, General Administration Department, Zonal Office- Delhi may be contacted.

Assistant General Manager-BSD
Central Bank of India, Zonal Office Delhi

FORM OF TENDER

Assistant General Manager-BSD
Central Bank of India, Zonal Office Delhi

Reg: RFQ for Civil Repairs Works in Central Bank of India's Zonal Office Plot no. 4, Block no. 54, D B Gupta Road, ND- 110005 and Flat no. 647, Maruti Mane Block, Asiad Games Village Complex, New Delhi-110049.

Dear Sir / Madam,

1. Having examined the requirement and scope of work, having visited the site and having satisfied ourselves as to the location of the site and working conditions, I/We hereby offer to execute the above works at the respective rates which I/We have quoted, for the said scope of work.
2. I/We shall execute works at my/our tendered rates together with any variations in quantities approved by the Employer.
3. In the event of this tender being accepted, I/We agree to enter into and execute the necessary contract agreement required by you. I/We agree not to employ Sub-Contractors other than those that may be approved by you.
4. I/We agree to pay and bear Income-tax, VAT, Works Contract Tax, Labour Welfare Fund Charges, Octroi duties and all other taxes etc. as prevailing from time to time on such items for which such taxes and charges are levied by the appropriate authorities. **The rates shall be quoted in all inclusive except GST.**
5. I /We understand that you are not bound to accept the lowest offer or bound to assign any reasons for rejecting our tender.
6. I /We agree to keep our offer open for 30 days after the deadline for submission of bids prescribed by Bank.

Thanking you,

Signature of Tenderer with Seal & Address

Date:

ANNEXURE-I

INSTRUCTIONS TO TENDERERS

A. LOCATION:

The site is located at Central Bank of India's Zonal Office, Plot no. 4, Block no. 54, D B Gupta Road, ND-110005 and Flat no. 647, Maruti Mane Block, Asiad Games Village Complex, New Delhi-110049.

Tenderers must get acquainted with scope of work (as per BoQ), conditions of contract / this tender and other conditions carefully before tendering. No request for any change in rates or conditions for want of information on anything whatsoever in this Tender document shall be entertained after receipt of tenders.

The tenderers are advised to inspect the site to ascertain the nature of site, access there to, location for execution of the work. The tenderers must examine and inspect the site of the work and acquaint themselves with all local laws, regulations and practices and should apply for the Tender accordingly.

B. SUBMISSION OF TENDER:

1. Tender must be submitted in original and as per details given hereunder. The rates shall be filled in the Financial/Price Bid given in the Tender Document.
2. The entire Tender document duly signed comprising Price bids is to be kept in a single sealed envelope.
3. Any conditions/stipulations mentioned in the tender may not be taken into consideration for evaluation of the tenders.
4. Tenderers are requested to quote strictly as per the terms and conditions, specifications, standards given in the tender document and not to stipulate any deviations.
5. Addenda to this tender document, if issued by Bank, must be signed and submitted along with the tender document.
6. All pages of this document are to be signed by the bidder in token of his acceptance of the conditions thereof. All pages of tender documents shall be signed at the lower right hand corner or signed wherever required in the tender documents by the tenderer or by a person holding power of attorney authorizing him to sign on behalf of the tenderer before submission of tender.
7. Rates to be quoted in figures. The Tenderer should quote in English in figures in such a way that interpolation is not possible. The final total tender amount shall be quoted in figures and words. The tendered amount for the work shall be entered in the tender and duly signed by the Tenderer.
8. Corrections and Erasures:

All corrections and alterations in the entries of tender papers should be signed and dated in full by the Tenderer. Corrections to be made with white fluid and over writings are not permitted.

9. The tender shall contain the names, residence and place of business of person or persons submitting and signing the tender and shall be signed by the Tenderer with his usual signature. Partnership firms shall furnish the full names of all partners in the tender. It should be signed in the name of the partnership by all the partners or by duly authorized representative/s followed by the name and designation of the person/s signing. Tender by a Company or Corporation shall be signed by an authorized representative, and a power of Attorney on their behalf shall accompany the tender in Envelope. A copy of the partnership deed of the firm with names of all partners shall be furnished.
10. In quoting rates, the tenderers are advised to take into account all factors including any fluctuations in market rates. No claim for enhanced rates will be entertained on this account after acceptance of the tender or during the currency of the contract / completion / handing over of the completed work.
11. The rate to be quoted by the tenderer shall be firm and shall cover and include cost of all materials required for upkeep of the premises, wages to the laborers, supervisors, equipment deployed, contractors profit, transportation charges and all statutory levies, taxes such as "Octroi, sales tax, VAT, excise duty, PF, ESI but **excluding GST**.
12. The tenderer shall note that no claim for enhancement of rates/cost escalation, on the ground that cost of materials, labor has increased, existing statutory levies have been increased, after tender, or in any other ground, will be entertained on any account.
13. Before tendering, the tenderers are advised to inspect the site of work and its environments and be well acquainted with the actual working and other prevailing conditions. The tenderer should specifically note that it is tenderers responsibility to provide all items which are not specifically mentioned in the scope of works, but which are necessary to complete the subject services.
14. The bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
15. The contractor has to maintain an attendance register of the persons employed and the same will be inspected daily by the Bank's Officer-incharge.
16. If any of the labour employed by the contractor is found to be under performing or any misbehavior is found / reported while on duty, Bank reserves the right to ask for a suitable substitute.
17. No alterations or additions are to be made by the Contractors to the tender document. Violation of this instruction will attract rejection of the tender at the discretion of the Bank.

18. Witness:

Witness and sureties shall be persons of status and propriety and their names, occupation and address shall be stated below their signatures.

19. SCOPE OF WORK:

The contractor selected for execution of the work shall be conversant with all codes of practice, rules of local authorities and procedures for obtaining approvals from any authority or as the case may be.

The work shall include the following items of work broadly:

The works shall include dismantling/demolishing/chipping, waterproofing, plaster, painting, etc. civil repair/alteration/modification works or any other similar work. The work shall be executed as per the directions of Engineer-in-Charge as per the Bank's requirement and tender specifications. Works not covered in the specifications shall be carried out as per relevant Indian Standards Code of Practice and specifications of materials with prior approval of Bank.

20. TENDERER SHALL VISIT THE SITE

The intending tenderer shall visit the site and make themselves thoroughly acquainted work to be executed, local site condition, nature and requirements of the works, facilities of transport condition, effective labor and materials, access and storage for materials. The successful tenderer will not be entitled to any claim of compensation for difficulties faced or losses incurred on account of any site condition which existed before& after the commencement of the work or which in the opinion of the Employer/Architects might be deemed to have reasonably been inferred to be so existing before commencement of work.

21. Any printing or typographical errors /omissions in tender document shall be referred to the Employer and his interpretation regarding correction shall be final and binding on Contractor.

22. TRANSFER OF TENDER DOCUMENTS:

Transfer of tender document purchased by one intending Tenderer to another is not permitted

23. RETENTION MONEY:5% of the cost of duly verified work done. (To be deducted from each bill).

24. RELEASE OF RETENTION DEPOSIT: After 1 year from the date of completion of work including testing and handing over the site by contractor duly accepted by Bank provided attending to the work defects by contractor arising in this 1 year upto the Bank's satisfaction. Necessary deduction from retention money shall be made from the expenses done by Bank in rectification of defects, if not attended by contractor.

25. Defect Liability Period: 1 year from the date of completion of work including testing and handing over of site by contractor duly accepted by Bank.

26. VALIDITY:

Tenders submitted by Tenderers shall remain valid for acceptance for a period up to the end of 30 days after the deadline for submission of bids prescribed by Bank. The tenderers shall not be entitled to revoke or cancel their tenders or to vary the tender given or any terms thereof during the period of validity without the consent in writing of Owner.

27. RIGHT TO ACCEPT OR REJECT TENDER:

The acceptance of a tender will rest with the Employer who does not bind himself to accept lowest tender and reserve to themselves the authority to reject any or all the tenders received. They also reserve the right of accepting the whole or any part of the tender and the Tenderers shall be bound to perform the same at the rates quoted. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction not duly signed and dated by the Tenderer are liable to be rejected. The job may be awarded to one or more agencies by dividing the work at the entire discretion of the Employer. The quoted rates shall hold good for such eventuality.

28. TIME SCHEDULE:

The said works in both the premises shall be completed in 30 days from the date of issue of work order and handing over of site by Bank.

29. LIQUIDATED DAMAGES FOR DELAYED COMPLETION:

If the contractor fails to complete the work by the scheduled date of completion or within any sanctioned extended time, he will have to pay 0.5% of the accepted tender amount per week as liquidated damages for each week beyond the scheduled date of completion or the extended period of completion, works remaining incomplete. The above penalty shall be imposed for period of delay attributable to Contractor for the entire scope of work assigned to them for project completion. The decision of Bank in this regard shall be final & binding. The maximum liquidated damages recoverable shall be 5% of accepted tender amount.

30. WATER AND ELECTRICITY:

Electricity and water for execution of work shall be arranged by the Bank.

31. SIGNING OF THE CONTRACT:

The successful Tenderer shall be required to execute an agreement in the pro-forma approved and provided by Bank within 7 days from the date of receipt of the notice of acceptance of tender or letter of intent. On acceptance of the tender, the name of the accredited representatives of the Contractor, who would be responsible for taking instructions from the Employer as the case may be shall be communicated to the Employer.

32. Bank is not concerned with any rise or fall in the prices of any materials or labour. The rates quoted shall include charges including any enhanced labour rates etc. which may be enacted from time to time by the State and/or the Central Government and shall remain valid till Completion of the work. Under no circumstances shall bank be held responsible for compensation or loss to the contractor due to any increase in the cost of labour or material etc. No Price Variation Adjustments shall be admissible.

33. Permission/ approval if so required from any civic, local, government, municipal, competent authorities shall be the entire responsibility/scope of the contractor and Bank shall not make any payment in this regard which may be noted.

34. The said premises in which awarded work is to be executed may have functional Bank's office / branch etc. As such said works are to be done causing minimum disturbance to the office and Bank staff. Contractor to take up the said works strictly as per Bank's instructions & priority failing which Bank may take appropriate action including imposing penalty / cancellation of order.

35. Extra item is to be executed only after obtaining rate approval from Bank by submitting rate analysis based on the latest available DSR or rates derivable from this tender or if the rate is not derivable from DSR / this tender then it should be based on prevailing market rates alongwith required proof.

36. Terms & Conditions not specifically mentioned here shall be governed by latest available CPWD-GCC.

Signature of the applicant

PRICE BIDS

Repair works- ZO Building(top floor) and Flat no. 647, Asiad Games Village Complex, ND

S.No.	Item	unit	Qty.	Rate	Amount
1	Dismantling / Demolishing - Dismantling of false ceiling / wall papers/boards etc, carting away debris, removing/chipping & cleaning of existing plaster in walls/ceiling of any thickness at all levels along with base plaster wherever required and also disconnecting & removing wires/cables and removing electrical fittings and stacking as per Bank's instructions and disposing the unserviceable malba from site to the dumping area upto any lead earmarked by local statutory authorities. (Mode of measurement - Plan area to be measured for walls/ceilings/floors. For removal of electrical wirings on dismantled walls/ceilings/floors no separate measurement & payment shall be done). The rate shall also include cost of scaffolding, temporary platforms etc. The said item also includes reconnecting/reinstallation of all the above electrical wirings/fittings after work execution.	sqft	800		
2	Water-proofing Works- Providing and applying area waterproofing with Dr. Fixit pidifin 2K or equivalent pre-approved compound as per the recommendations / instructions by the manufacturer manual in required coats including one primer coat using Pidicrete URP as per manufacturer on the walls after surface preparation / cleaning the surface with wire brush to remove any loose material like dust, dirt, grease etc complete as per the direction of Engineer-in-Charge. The rate shall include the scaffolding at all levels & floors and cleaning as directed by Architect/ Bank. [Covering 5 years guarantee of the water-proofing work for providing water & leak proof surface. The guarantee is to be provided and submitted on a Rs. 100 stamp paper in the format as provided by Bank). {Mode of measurement - plan area}	sqft	800		

3	Plastering - Providing and applying 12 mm cement plaster 1:4 (1 cement : 4 fine sand) on walls. (the cost of removing old/existing plaster shall be charged in dismantelling/demolishing item). The rate shall include the scaffolding, platforms at all levels and cleaning as directed by Architect/ Bank.	sqft	800		
4	POP Punning -Providing and applying 4-5mm POP punning of average thickness in perfect line and plumb for ceiling and wall as per the surface. The rate shall include the scaffolding at all levels and cleaning as directed by Architect/ Bank.	sqft	880		
4	Painting: Providing and applying two or more coats of plastic paint of approved brand/ manufacture (make - Asian/Nerolac/Berger) and shade to give an even and smooth finish on walls, ceilings, etc. on all floors and heights. The work includes scaffolding, tools and removal and disposal of old paint, preparation of surface and applying of suitable primer and putty to give even and smooth finish complete as directed by Architect/ Bank. The rate shall include the scaffolding at all levels & floors and cleaning as directed by Architect/ Bank.	sqft	1600		
5	Protection of floors, walls, ceilings, furnitures etc. using protective sheets, unassembling the furnitures-fixtures, removing and keeping it at specified place and then after completion of work, assembling of furniture, keeping it as per the directions of Bank, complete in all respect.	LS	1		
	TOTAL(Rs.)				
Total (in words)-					

Above rates and amounts are excluding GST and GST as applicable shall be charged extra.

Approved List of Materials (Brands/Make) for the Renovation & Repair Works enclosed.

Approved List of Materials (Brands/Make) for the above Renovation & Repair Works.

Sr. no.	Item	Recommended
1	Cement	ACC,Ambuja,Birla,Binani
2	Steel	Hot rolled deformed bars confirming to IS:1139-1966 (Fe-415 HYSD) TATA, Jindal, SAIL, RINL
3	Aggregates	Aggregates shall comply with the requirements of IS:383-1970
4	Brick Works	All brick work shall confirm to IS:2212-1962
5	Reinforcement Bending and Fixing Works	Bending and fixing of bars for concrete works shall be as per IS:2502-2009
6	RCC,PCC Works	All RCC/PCC works shall confirm to IS:456-2000
7	Water Proofing Material	As per item descriptions.
8	Paint	Asian,Berger,Nerolac
9	PoP	JK, Gyproc or pre-approved equivalent