**Annexure – V (A)**

**Specimen (Letter of Engagement on Contract of Attender)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dear Sir,**

**Reg: Your application for the post of Attender/ Sub-Staff at RSETI/ FLCC Center.**

This has reference to your application **dated ………….**for the above mentioned post. We are pleased to inform you that consequent upon the interview, you have been found suitable for engagement of your services on contract as Attender/ Sub-Staff under following terms & conditions:

1. Your services will be utilized at\_\_\_\_\_\_\_\_\_ (name of the Center), RSETI/ FLCC Center. Accordingly, you are advised to report at RSETI/ FLCC, \_\_\_\_\_\_\_\_\_ (name of the Center) on \_\_\_\_\_\_\_\_\_\_\_ (mention date) at 10.00 AM.
2. The initial contract will be for one year effective from the date of your reporting at the Center **i.e. from \_\_\_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_.**
3. Renewal of contract may be considered at the request of applicant and at Society’s sole discretion subject to evaluation of performance, compliance of eligibility criteria and other terms & conditions as decided by Bank’s Society/Trust from time to time.
4. Your Contract Amount shall be fixed at Rs.5,000/- per month.
5. No other benefit, allowances, reimbursement of expenses will be payable or admissible.
6. You shall be entitled for 15 days leave per year with maximum of 2 days per month.
7. It is clarified that if found employed elsewhere you will not be allowed to work on

instant advertised post after being selected for the contractual engagement.

1. Please note that no claim of compassionate appointment or Ex gratia will be entertained in case person engaged on contract expires during the period of contract.
2. Notwithstanding the above, Bank reserves the right to reduce the tenure of your engagement on Contract by Serving one month’s notice.
3. As agreed upon while submitting declaration form along with your application,

the dispute if any, with regard to selection, appointment/ engagement or any claim arising out of the advertisement will be subject to the jurisdiction of Courts/Tribunals/Forums at Mumbai only.

If you agree to the terms and conditions stated above, please sign duplicate copy of this letter as a token of their acceptance.

**REGIONAL MANAGER/ CO-CHAIRMAN DLRAC**